

EAST BEDLINGTON

Parish Council



To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **EAST BEDLINGTON PARISH COUNCIL** to be held at East Bedlington Community Centre, on **Tuesday 2nd June 2015 at 6.00 pm.**

The Agenda for the meeting is set out below.

Ron Thornton
Parish Clerk

28 May 2015

OPEN SESSION

The Chair to invite members of the public present to put questions or draw relevant matters to the attention of the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. MINUTES OF THE LAST MEETING**
To sign as a correct record the minutes of the Annual Meeting and the Parish Council Meeting held on 5th May 2015.
- 3. MATTERS ARISING FROM THE MINUTES**
To note matters arising from the minutes that are not included as agenda items.
- 4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION**
To receive from members, disclosure of any personal or prejudicial interests in respect of any items included on the agenda and to consider any requests for dispensation.
- 5. POLICE REPORT**
- 6. CORRESPONDENCE**
To note the correspondence received (attached at Appendix A) and the actions taken and proposed.
- 7. CLERKS REPORT**
To receive the Clerks report on significant events and action taken on minutes.
- 8. ANNUAL REVIEW OF THE COUNCIL'S RISK REGISTER 2015/16**
To approve the Annual Accounts & Audit Commission return
- 9. ANNUAL REVIEW OF THE SYSTEM OF INTERNAL AUDIT**
- 10. APPOINTMENT OF INTERNAL AUDITOR 2015/16**

11. INVOICES & PAYMENT VOUCHERS

The Council is requested to approve the schedule of expenditure attached at Appendix B.

12. INCOME

The Council is requested to note the schedule of income received attached at Appendix C.

13. FINANCIAL POSITION

To note the Parish's financial position as follows;
Cleared balance as at 29 May 2015 £131,518.76

14. BANK RECONCILIATION

To approve the bank reconciliation at 30th April 2015 (Appendix D).

15. MATTERS FOR DECISION

- 15.1 Evaluation of Land at Allgood Terrace (£250.00) with a view to purchasing the same from Bernicia.
- 15.2 To consider submission of an initial application to the Coastal Communities Fund and formulate a Coastal Communities Team.

16. WORKING GROUPS

- 16.1 Matters arising from Working Groups.
 - Communications and Community Liaison – 1 June 2015
 - Finance Working Group – 1 June 2015

17. STAFFING PANEL

Further to minute CO183/14 & CO24/15 members are requested to approve;
(1) Draft Terms of Reference
(2) Appoint 3 members of the Council on to the Staffing Panel.

18. ABSENCE FROM COUNCIL MEETINGS (section 85 s (1) & (2) Local Government Act 1972.

Under the local Government Act 1972 s85 (1) & (2) any member who is absent throughout 6 consecutive months ceases to be a member of the Council unless his failure to attend is approved by the Council.

Members are therefore required to consider the reason(s) for the absence of Councillor Terry Johnstone and whether to approve these as acceptable to the Council.

19. ANY OTHER BUSINESS

To consider any other **urgent** items of business.

DATE OF NEXT MEETING

The next meeting of East Bedlington Parish Council will be the Annual Assembly Meeting on Tuesday 7th July 2015 at 6.00pm.

SCHEDULE OF CORRESPONDENCE RECEIVED.

Ref No	Date	Name	Details	Action
663	14/5/2015	By- Gone Bedlington	Letter of thanks for response to their enquiry	Noted
664	15/5/2015	Bernicia	Re – land near Allgood Allotments	Agenda Item
665	19/5/2015	NCC	15/01534/FUL – ext to 5,Havelock Mews	Refer to planning
666	20/5/2015	NCC	15/01079/FUL – decision notice granted – 51, Sterling Drive	Noted
667	22/5/2015	NCC	Invitation to input into draft private sector housing strategy (deadline 2/7/2015)	Refer to Working Group
668	26/5/2015	NCC	15/00276/COU – determination rear 10, Station Rd - Granted	Noted
669	26/5/2015	NCC	14/04211/FUL – determination 42, Burnside - granted	Noted
670	26/5/2015	NCC	14/04212/FUL – decision notice – 72, Burnside – granted.	Noted
671	28/5/2015	NCC	15/01102/FUL – 8, Cragside Gardens – granted.	Noted

SCHEDULE OF EXPENDITURE

PAYMENT REFERENCE	DETAILS	AMOUNT £
19	Trustees of Sleekburn Estate – lease of Allotments	60.00
20	G Birch - Grounds Maintenance - April	655.20
21	NALC – subscriptions	883.67
DD	BT	109.82
22	Watsons Haulage Ltd – skips (East Bedlington Community Centre)	240.00
23	R & L Keenleyside Ltd – Electric recharge	363.58
24	Bedlington Station Primary School - grant	1200.00
25	Cambois Primary School - grant	1200.00
26	Stead Lane Primary School - grant	1200.00
27	Bedlingtonshire Community High School - grant	940.00
28	Choysez - grant	250.00
DBB	Bank Charges	17.45
29	Northumberland County Council - payroll May	4643.65
30	UK Office Direct - stationery	207.32
31	J A Tindale - expenses	44.48
32	J A Tindale - expenses	19.80
33	Harford Catering - buffet Annual Assembly	100.00
34	R Thornton - clerk's expenses	92.95

SCHEDULE OF INCOME

REFERENCE	DETAILS	AMOUNT £
5-6/5/2015	Various allotment rents	92.60
8/5/2015	Vat Repayment	5664.23

BANK RECONCILIATION

		£	£
Balance as per Bank Statements on 30 April 2015			
Current Account		138327.38	
Deposit Account		0.12	
Petty Cash		0.00	138327.50
Less Unpresented Cheques	Cq No		
	735	30.00	
	747	103.80	
	755	300.00	
	756	188.65	
			622.45
		X	
Add Unbanked Cash		124.80	124.80
NET BANK BALANCES AS AT 30 April 2015			137829.85
CASH BOOK			
Opening Balance			71059.73
Add Receipts in year			88418.10
Less Payments			21647.98
Closing Balance per Cash Book			137829.85

Prepared By

Checked By