

EAST BEDLINGTON

Parish Council



To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **EAST BEDLINGTON PARISH COUNCIL** to be held at East Bedlington Community Centre, on **Tuesday 7th July 2015 at 6.00 pm.**

The Agenda for the meeting is set out below.

Ron Thornton
Parish Clerk

2 July 2015

OPEN SESSION

The Chair to invite members of the public present to put questions or draw relevant matters to the attention of the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. MINUTES OF THE LAST MEETING**
To sign as a correct record the minutes of the Annual Meeting and the Parish Council Meeting held on 2nd June 2015.
- 3. MATTERS ARISING FROM THE MINUTES**
To note matters arising from the minutes that are not included as agenda items.
- 4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION**
To receive from members, disclosure of any personal or prejudicial interests in respect of any items included on the agenda and to consider any requests for dispensation.
- 5. POLICE REPORT**
- 6. CORRESPONDENCE**
To note the correspondence received (attached at Appendix A) and the actions taken and proposed.
- 7. CLERKS REPORT**
To receive the Clerks report on significant events and action taken on minutes.
- 8. INVOICES & PAYMENT VOUCHERS**
The Council is requested to approve the schedule of expenditure attached at Appendix B.
- 9. INCOME**
The Council is requested to note the schedule of income received attached at Appendix C.
- 10. FINANCIAL POSITION**
To note the Parish's financial position as follows;
Cleared balance as at 30th June 2015 £119,731.61
- 11. BANK RECONCILIATION**
To approve the bank reconciliation at 31st May 2015 (Appendix D).

12. BUDGET REPORT (Appendix E)

13. MATTERS FOR DECISION

- 13.1 Emergency repairs to allotment fencing at Cambois £875.00.
- 13.2 NCC Annual Town & Parish Conference – 24, September 2015, East Hartford Fire Station
- 13.3 Councillor training
- 13.4 Planning training
- 13.5 Purchase of land adjacent to Allgood allotments (subject to receipt of independent valuation)

14. WORKING GROUPS

Matters arising from Working Groups.

- 14.1 Allotments and Environment 3 June 2015

15. OUTSIDE BODIES

To receive reports from delegates on outside bodies

- 15.1 Friends of Gallagher Park
- 15.2 NALC
- 15.3 East Bedlington Community Centre
- 15.4 Bedlington Forum
- 15.5 Parish liaison working Group

16. CASUAL VACANCY LGA 1972 S86

Further to minute CO44/15 a casual vacancy has arisen following the disqualification of Councillor Terry Johnstone by virtue of his absence from Council meetings in excess of 6 consecutive months Section 85 s (1) & (2) Local Government Act 1972.

- 16.1 To note the declaration of a casual vacancy
- 16.2 To receive the schedule of Councillors attendances (To be distributed at the meeting).

17. ANY OTHER BUSINESS

To consider any other **urgent** items of business.

DATE OF NEXT MEETING

The next meeting of East Bedlington Parish Council will be Tuesday 1st September 2015 at 6.00pm.

EAST BEDLINGTON PARISH COUNCILLORS: Eddie Dickson, Joe Dobie, Andrea Innes, David Graham, Paul Hedley, Nicola Hogarth, Terry Johnstone, Colin Parker, Allan Stewart and Alex Wallace, Andy Watson.

Ref No	Date	Name	Details	Action
672	4/6/2015	NCC	Notification of Love Northumberland awards 2015	Notice displayed in window
673	17/6/2015	NCC	Review of polling districts and polling places – responses by 28 / 7/ 2015	Notice displayed in window
674	23/6/2015	NCC	Notification of proposed bus service changes & briefing session	Circulated to members
675	23/6/2015	NCC	Planning 15/01534/Ful – determination of 5, Havelock Mews - granted	Note
676	23/6/2015	NCC	Planning 15/02024/Ful – 2 Storey ext 26, Dene View West – observations by 13/7/2015	Refer to P&CS WG
677	30/6/2015	NCC	Planning 15/02122/Ful – retrospective garden room and canopy – 55, Craggside Gardens – observations by 21 July 2015	Refer to P&CS WG
678	30/6/2015	L Sample	Letter regarding tenancy at Cambois allotments	Agenda item
679	30/6/2015	NCC	Planning 15/02014/Ful – 2 Storey side extension and ground floor rear extension 8, Grange Avenue – comments by 21/7/2015	Refer to P&CS WG
680	2/7/2015	NCC	Local Transport Plan Programme 2016/17	Refer to P&CS WG

Appendix B

SCHEDULE OF EXPENDITURE

PAYMENT REFERENCE	DETAILS	AMOUNT £
35	Mr Mick Whitfield – Notice board East Sleekburn	115.00
36	Mr G Birch – ground maintenance	612.00
37	HFF Civil Engineering Ltd – ground work and fencing Cambois Allotments	3379.20
38	Northumberland County Council - payroll May	4622.22
39	Bernicia – land valuation re Allgood gap site	250.00
40	Community Lincs Insurance – Annual insurance	1439.31
DBB	Bank Charges	27.20
41	Mr Mick Whitfield – North Blyth play area	40.00
42	East Bedlington Com Centre (1/7/2015 - 30/9/2015) - Rent	1300.00
43	Community Lincs Insurance Services – balance of annual insurance	374.22

Appendix C

SCHEDULE OF INCOME

REFERENCE	DETAILS	AMOUNT £
2;6;29/6/2015	Various allotment rents	184.80

Appendix D

BANK RECONCILIATION			
		£	£
Balance as per Bank Statements on 31st May 2015			
Current Account		135352.22	
Deposit Account		0.12	
Petty Cash		0.00	135352.34
Less Unpresented Cheques	Cq No		
	735	30.00	
	761	363.58	
	762	1200.00	
	764	1200.00	
	765	940.00	
	771	100.00	
		X	3833.58
Add Unbanked Cash		187.20	187.20
NET BANK BALANCES AS AT 31 May 2015			131705.96
CASH BOOK			
Opening Balance			71059.73
Add Receipts in year			94362.13
Less Payments			33715.90
Closing Balance per Cash Book			131705.96

APPENDIX E

2014/15		2015/16			
Forecast Outturn	East Bedlington Parish Council - Budget 2015/16	Proposed Budget 2015/16	Actual 30 June	Predicted spend Rest of year	Forecast Outturn
	Management & Support				
	Staff Costs				
41450	Staff salaries	51440	12940	38500	51440
2427	Ni Employers Contribution	3810	946	2864	3810
24	Payroll Administration	30	6	18	24
900	Travel / Subsistence	900	42	858	900
5200	Rent	5200	2600	2600	5200
180	Cleaning	180		180	180
1020	Telecoms	1020	266	754	1020
300	Web site - hosting	300		300	300
0	Photocopying	0		0	0
100	Postages	120	16	104	120
750	Printing & Stationery	750	179	571	750
70	IT equipment & Support	0		0	0
0	Furniture & Equipment	0		0	0
80	Refreshments	20		20	20
1854	Insurances	2000	1814	0	1814
300	Audit - Internal	300	300	0	300
400	Audit - External	500		500	500
1046	Subscriptions NALC / General	1050	869	181	1050
50	Publications	50		50	50
35	Data Protection Registration	35	35	0	35
250	Bank Charges	250	29	221	250
2700	Publicity	3000	1545	1455	3000
500	Councillor Training / expenses	500	119	381	500
20	Protective Clothing	20		20	20
59656		71475	21706	49577	71283
	Recreation & Leisure Services				
631	East Bedlington Fun Day/ Church Events	1500		1500	1500
0	Heritage walks / Talks	200		200	200
153	Gardening Competition	200		200	200
45716	Restoration of East Bed Comm Centre	0	574	0	574
50	Remembrance Day	50		50	50
46550		1950	574	1950	2524
	Environmental Services				
5400	Allotments	2400	260	2140	2400
8620	Floral Displays	9000	924	8076	9000
5000	Repairs & Maintenance	7000	1461	5539	7000
290	Station Walk	0		0	0
4338	War Memorials	0		0	0
16020		18400	2645	15755	18400
	Grants & Subsidies				
4000	Grants & Donations	4000	250	3750	4000
5000	East Bedlington Community Centre	5000	5000		5000
3600	Schools & Communities	4000	4540	0	4540
12600		13000	9790	3750	13540
	Other Services				
1400	Xmas Lights & celebrations	5500	833	4667	5500
200	Civic Events	200	125	75	200
1600		5700	958	4742	5700
0	Loan Repayments	31000	0	28000	28000
90930	Actuals / Base Budgets	141525	35673	103774	139447
	Special Non recurring Items				
0	EBCC - Restoration Works	0	1074	400	1474
0	Cambois allotments	3000	3746	0	3746
0	Allgood allotments	3050		3050	3050
0	Temporary accomodation	10400		10400	10400
0	Notice Board	400		400	400
50955		16850	4820	14250	19070
2908	Contingencies	10000		9437	9437
146838	Total Expenditure	168375	40493	127461	167954

Income

142610 Precept	173845	86617	86618 	173235	
2777 Fees & Charges	2900	3079	10	3089	
295 Bank Interest	350		350	350	
0 Contribution (to) / from Balances	-10000		-10000 	-10000	
0 Loan - PWLB	0			0	
1280 Sundry Income	1280		1280	1280	
0 Grants	0			0	
146838	Total Income	168375	89696	78258	167954