

EAST BEDLINGTON

Parish Council



To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **EAST BEDLINGTON PARISH COUNCIL** to be held at East Bedlington Community Centre, on **Tuesday 1st December 2015 at 6.00 pm.**

The Agenda for the meeting is set out below.

Ron Thornton
Parish Clerk

25th November 2015

OPEN SESSION

The Chair to invite members of the public present to put questions or draw relevant matters to the attention of the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. MINUTES OF THE LAST MEETING**
To sign as a correct record the minutes of the Parish Council Meeting held on 3rd November 2015.
- 3. MATTERS ARISING FROM THE MINUTES**
To note matters arising from the minutes that are not included as agenda items.
- 4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION**
To receive from members, disclosure of any personal or prejudicial interests in respect of any items included on the agenda and to consider any requests for dispensation.
- 5. POLICE REPORT**
- 6. CORRESPONDENCE**
To note the correspondence received (attached at Appendix A) and the actions taken and proposed.
- 7. CLERKS REPORT**
To receive the Clerks report on significant events and action taken on minutes.
- 8. INVOICES & PAYMENT VOUCHERS**
The Council is requested to approve the schedule of expenditure attached at Appendix B.
- 9. FINANCIAL POSITION**
To note the Parish's financial position as follows;
Cleared balance as at 25 November 2015 - £164,124.59
- 10. BANK RECONCILIATION**
To approve the bank reconciliation at 31st October 2015 (Appendix C).

11. BUDGET REPORT (To be handed out at the meeting)

12. MATTERS FOR DECISION

12.1 Appointment of Councillor Trustee to East Bedlington Community Centre

13. OUTSIDE BODIES

To receive reports from delegates on outside bodies

13.1 Friends of Gallagher Park

13.2 NALC

13.3 East Bedlington Community Centre

13.4 Bedlington Forum

13.5 Parish liaison working Group

14. Exclusion of press and public

Members are requested to consider the exclusion of press and public for the remainder of the business due to these items concerning staff conditions of service and confidential financially sensitive information.

15. REVIEW OF STAFFING

To receive a report of the Staffing Committee and approve the recommendations therein.

16. FORWARD STRATEGY – 2016/17 ONWARDS

To consider the following;

(a) Financial impact of the forward planning exercise carried out on Wednesday 11th November 2015 and the Council's priorities

(b) To agree the minimum level of reserves to be retained in 2016/17

(c) To agree a maximum Council tax increase for 2016/17.

17. ANY OTHER BUSINESS

To consider any other **urgent** items of business.

DATE OF NEXT MEETING

The next meeting of East Bedlington Parish Council will be Tuesday 5th January 2015 at 6.00pm.

EAST BEDLINGTON PARISH COUNCILLORS: Eddie Dickson, Joe Dobie, Andrea Innes, David Graham, Paul Hedley, Nicola Hogarth, Allan Stewart and Alex Wallace, Andy Watson, Allan Douglas.

Appendix A

SCHEDULE OF CORRESPONDENCE RECEIVED.

Ref No	Date	Name	Details	Action
739	30/10/2015	NCC	Invitation to NECA Stakeholder event on 10 November at Woodhorn Museum	Chair & Vice Chair attended
740	4/11/2015	Kerry Rowlands	Parking issues St Johns	Highways; Cllr Gobin; NPT and licensing informed & Church consulted
741	4/11/2015	Mr. & Mrs. Rowlands	Parking issues St Johns	Highways; Cllr Gobin; NPT and licensing informed & Church consulted
742	5/11/2015	Northumbrian Citizens advice bureau	Changes to CAB services in Northumberland	Noted
743	5/11/2015	NCC	Hackney Carriage and Private Hire policy consultation - Responses by 11 December 2015	Refer to P&CS WG
744	9/11/2015	NCC	Re-submission of 15/03695/ful – 19, Sandfied Road	Refer to PCSWG – previous submission supported
745	16/11/2015	Dean Jackson – NCC Champion for Bedlington	Date available to meet with Parish – 10 December 2015	Member representation to be determined
746	18/11/2015	Town & County Planning Association	Crown Estate & TCPA high level seminar 26 November	Clerk & Councillor Stewart to attend
747	18/11/2015	NCC	Amended Planning Application 15/02628/Ful – land East of Barrington Park East Sleekburn – observations by 9 December 2015	Refer to PCSWG
748	20/11/2015	Natural England	Invitation to drop in event - the England Coast Path – Wednesday 2 nd December 10:00 am – 1:00 pm Dave Stephens Centre Blyth Beach	Open invitation to members of the A&EWG

Appendix B

SCHEDULE OF EXPENDITURE

PAYMENT REFERENCE	DETAILS	AMOUNT £
102	Birch Landscapes – grounds maintenance	612.00
103	Northumberland County Council - payroll November	4622.22
104	Total Business Group Ltd - photocopier	11.15
105	West Bedlington Town Council – selection boxes	60.00
106	R Thornton - Clerk's expenses	54.10

BANK RECONCILIATION

		£	£
Balance as per Bank Statements on 31st October 2015			
Current Account		175233.79	
Deposit Account		0.12	
Petty Cash		0.00	175233.91
Less Unpresented Cheques	Cq No		
	806	75.00	
	817	146.25	
	824	250.00	
	825	190.00	
	830	4622.22	
	833	40.00	
	834	1613.94	
	837	121.80	
	838	136.00	
	839	160.00	
			X 7355.21
Add Unbanked Cash			1571.36
NET BANK BALANCES AS AT 31 October 2015			169450.06
CASH BOOK			
Opening Balance			71059.73
Add Receipts in year			181164.43
Less Payments			82774.10
Closing Balance per Cash Book			169450.06

Prepared By

Checked By