

EAST BEDLINGTON

Parish Council



To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **EAST BEDLINGTON PARISH COUNCIL** to be held at **Charltons, Cambois Farm Road, Cambois, Blyth NE24 1SJ** on **Tuesday 6th December 2016 at 6.00 pm.**

The Agenda for the meeting is set out below.
Ron Thornton
Parish Clerk

OPEN SESSION

The Chair to invite members of the public present to put questions or draw relevant matters to the attention of the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

A G E N D A

- 1. APOLOGIES FOR ABSENCE**
- 2. MINUTES OF THE LAST MEETING**
To sign as a correct record, the minutes of the Parish Council Meeting held on 1st November 2016.
- 3. MATTERS ARISING FROM THE MINUTES**
To note matters arising from the minutes that are not included as agenda items.
- 4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION**
To receive from members, disclosure of any personal or prejudicial interests in respect of any items included on the agenda and to consider any requests for dispensation.
- 5. POLICE REPORT**
- 6. CORRESPONDENCE**
To note the correspondence received (attached at Appendix A) and the actions taken and proposed.
- 7. CLERKS REPORT**
To receive the Clerk's report on significant events and action taken on minutes.
- 8. INVOICES & PAYMENT VOUCHERS**
The Council is requested to approve the schedule of expenditure attached at Appendix B.
- 9. FINANCIAL POSITION / BANK RECONCILIATION**
To note the cleared balance at and the bank reconciliation attached at (Appendix C).

10 BUDGET MONITORING REPORT (to Follow)

11 REVIEW OF THE SYTEM OF INTERNAL

To consider the report and recommendation of the Finance & General Purposes Working Group for 16/17.

12 SMALL GRANTS & DONATIONS

To consider the recommendations of the Finance & General Purposes working group in relation to the following small grants / donations;

- 12.1 **Lynemouth Day Centre** – provide funding to run a pilot scheme taking residents from East Bedlington to Lynemouth Day Centre, total requested £2496
- 12.2 **Bad Apples North East** – Provide funding for a range of free activities including circus skills, craft and dance, in Cambois, North Blyth and East Bedlington over the holiday period, total requested £500
- 12.3 **Bedlington Town FC** – to contribute to cost of allowing Under 10's team to participate in a National Tournament - £500
- 12.4 **Bedlington Community High School** – contribution towards Breakfast Club - £500.

13 PLANNING APPLICATIONS

No planning applications to consider.

14 MATTERS FOR DECISION

- 14.1 That the Council consider defer the meeting scheduled for 3rd January to Tuesday 10th January and that the meeting be held at North Blyth.
- 14.2 To agree the closure of the parish office from 5pm Thursday 23rd December until Tuesday 3rd January.
- 14.3 That the council attend a Rape Crisis presentation Sexual Violence and Older People 17th January 2017 3-5pm Round House, Ashington

15 WORKING GROUPS

- 15.1 **Planning & Corporate Strategy**
- 15.2 **Finance & General Purposes**

16 OUTSIDE BODIES

- 16.1 **NALC** – report circulated
- 16.2 **East Bedlington Community Centre** – report circulated

17 ANY OTHER BUSINESS

To consider any other **urgent** items of business.

DATE OF NEXT MEETING

The next meeting of East Bedlington Parish Council will be Tuesday 10th January at 6.00pm - venue North Blyth Community Room,

EAST BEDLINGTON PARISH COUNCILLORS: Derek Burton, Eddie Dickson, Joe Dobie, Andy Allman, David Graham, Nicola Hogarth, Allan Stewart, Keith Grimes, Alex Wallace, Lynda Mason and Allan Douglas.

SCHEDULE OF CORRESPONDENCE RECEIVED.

Ref No	Date	Name	Details	Action
954	31/10/2016	J Jones	Notification of termination of allotment tenancy	Accepted
955	31/10/2016	Brian Harrison	Request for help with family history research	Ref to local historians
956	01/11/2016	A1 Northumberland Group	Invitation to take part in consultation between 14 November to 23 December	Circulated to members
957	02/11/2016	NCC	Confirmation of wrongly identified IMD E01027518 (Bedlington East not Central)	NCC to correct information site
958	03/11/2016	N'land NALC	NALC E: News 3/11/16	Circulated to members
959	03/11/2016	Browell Smith &CO	Correspondence regarding land transfer at Cambois	Clerks to action
960	04/11/2016	NALC national council	Bulletin on national developments	Circulated to members
961	07/11/2016	Rape Crisis	Invitation to attend presentation Sexual Violence and Older People 17 th January 2017 3-5pm Round House, Ashington	Agenda item
962	10/11/2016	Nathaniel Litchfield & Partners	Invitation to attend public consultation event Salvation Army 16 November 2016 2-7pm Re development North of Chesters	Circulated to members
963	10/11/2016	NCC	Acknowledgement of letter sent to Leader re regeneration	Noted
964	11/11/2016	Allgood Terrace Allotments	Letter of concern regarding encroachment of neighbouring development onto allotment access road	Referred to planning enforcement
965	14/11/2016	NCC	Information re Twin Towns regeneration opportunities	Ref P &CS working group
966	14/11/2016	Citizens Advice	Request to share information	Posted in notice boards
967	14/11/2016	SENRUG	Update & Newsletter Notification of next meeting to be held Monday 12 th December 7.30pm Morpeth Town Hall	Circulated to members & posted in office windows
968	15/11/2016	North'land NALC	Consultation on proposed changes to model code of conduct response required by 31 Jan 2017	Ref P & CS working group
969	16/11/2016	North'land NALC	NALC E:News bulletin 15 Nov 2016	Circulated to members
970	16/11/2016	Lynemouth Day Centre	Appeal to fund Day Centre to run a 6 month pilot scheme	Ref to Finance & GP working group
971	16/11/2016	Bliss Mediation	Request for donation to support Christmas Parcels for those in need in Blyth	Ref to Finance & GP working group

972	16/11/2016	Age Concern	Letter of thanks for donation of £50	noted
973	16/11/2016	Great North Air Ambulance	Letter of thanks for donation of £50	noted
974	17/11/2016	NCC	Notification of planning enforcement investigation 16/01182/BRCON PAWS building, Millbank Terrace	Awaiting further response
975	17/11/2016	NCC	Update on actions identified during Local Services Liaison meeting	In progress
976	17/11/2016	NCC	Information regarding bid process for NCC deployed CCTV – Clayton Corner	Assistant Clerk progressing
977	18/11/2016	NALC National	Weekly bulletin	Circulated to members
978	19/11/2016	Schalksmuhle Society	Further photographs from recent visit including presentation evening	Saved to file
979	21/11/2016	Norma Ovenden	Letter of complaint re lack of facilities and regeneration in East Bedlington	Ref P&CS working group
980	21/11/2016	L Allen Bernicia	Request for information / support re public realm maintenance issues	Ref A&E working group
981	23/11/2016	Heather Proudlock	Copy of correspondence Mrs Proudlock/Dysart Developments regarding provision of bus shelters and footpaths Sleekburn Village and authors suggestions for s106 expenditure	Response Parish consultee position. Circulated Cllr Gobin and all East Sleekburn Councillors.
982	25/11/2016	NALC National	Bulletin 25 November 16	Circulated to members
983	28/11/2016	Headteacher Cambois Primary School	Enquiry re Cambois Christmas Tree	Referred to POB
984	29/11/2016	Bad Apples NE	Small Grant Application	Agenda item
985	29/11/2016	Bernicia	Letter of thanks for support with Neighbourhood maintenance issue	noted
986	30/11/2016	Port of Blyth	Invitation Cllr Stewart Christmas reception	Cllr Stewart
987	01/12/2016	ARCH	Invitation to Council to attend preview of Bedlington Town Centre Plans 6 th Dec 1pm	circulated

SCHEDULE OF EXPENDITURE

PAYMENT REFERENCE	DETAILS	AMOUNT £
V110	HFF Civil Engineering – Repairs to Fencing in Khans Car Park	504.00
V111	Banks Group – 10% deposit	1320.00
V112	Total Business Group - photocopier	21.49
V113	Mick Whitfield – Installation of bins	780.00
DD	NEST -Sept / October – pension contributions	103.34
V114	Birch Landscapes – grounds maintenance	576.00
V115	SENRUG – annual subscription	10.00
V116	Bedlington Community High School – small grant	200.00
V117	Burnside Estate resident's Group – small grant	250.00
V118	Age Uk Northumberland - donation	50.00
V119	Great North Air Ambulance - donation	50.00
DD	BT - Telephony	85.44
BACS	HMRC – Vat recovery	2993.74
V120	Birch Landscapes – grounds maintenance	576.00
DBB	East Bedlington Community Centre – grant funding	90000.00
DBB	PWLB Loan - Arrangement Fee	140.00
DBB	East Bedlington Community Centre grant funding	90000.00
V121	Northumberland County Council - payroll November	6393.47
V122	Blachere Illumination – purchase of 4 ex hire motifs plus installation and carriage	1600.80
DBB	Bank Charges	13.75
V123	R & L Keeneyside Ltd – sundry hardware items	10.13

	Cancelled	0.00
V124	St John's Church Sleekburn – room hire	90.00
DBB	NEST – November – pension contributions	51.67
DBB	East Bedlington Community Centre – grant funding	90000.00
DBB	East Bedlington Community Centre – grant funding	40000.00

BANK RECONCILIATION

		£	£
Balance as per Bank Statements on 30th November 2016			
Current Account		228174.74	
Deposit Account		0.12	
Petty Cash		0.00	228174.86
Less Unpresented Cheques	Cq No		
	806	75.00	
	991	1320.00	
	988	193.50	
	1001	6393.47	
			X 7981.97
Add Unbanked Cash			
NET BANK BALANCES AS AT 30 Nov 2016			220192.89
CASH BOOK			
Opening Balance			138734.20
Add Receipts in year			643839.07
Less Payments			562380.38
Closing Balance per Cash Book			220192.89

Prepared By

Checked By