

# EAST BEDLINGTON

## Parish Council



To: **ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of **EAST BEDLINGTON PARISH COUNCIL** to be held at the Bayard Room, East Bedlington Community Centre, Bedlington Station on **Tuesday 6<sup>th</sup> June at 6.00 pm.**

The Agenda for the meeting is set out below.

Ron Thornton  
Parish Clerk

31<sup>st</sup> May 2017

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### OPEN SESSION

The Chair to invite members of the public present to put questions or draw relevant matters to the attention of the Council, prior to commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### A G E N D A

1. **APOLOGIES FOR ABSENCE**

2. **MINUTES OF THE LAST MEETING**

To sign as a correct record, the minutes of the Parish Council Meeting held on Tuesday 4<sup>th</sup> April 2017 and Tuesday 16<sup>th</sup> May 2017.

3. **MATTERS ARISING FROM THE MINUTES**

To note matters arising from the minutes that are not included as agenda items.

4. **DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION**

To receive from members, disclosure of any personal or prejudicial interests in respect of any items included on the agenda and to consider any requests for dispensation.

5. **POLICE REPORT**

6. **CORRESPONDENCE**

To note the correspondence received (attached at Appendix A) and the actions taken and proposed.

7. **CLERKS REPORT**

To receive the Clerk's report on significant events and action taken on minutes.

8. **SCHEDULE OF RECEIPTS**

To note the schedule of receipts attached at Appendix B.

9. **INVOICES & PAYMENT VOUCHERS**

To approve the schedule of expenditure attached at Appendix C.

**10. FINANCIAL POSITION / BANK RECONCILIATION**

To note the cleared balance at and the bank reconciliation attached at (Appendix D).

**11 INTERNAL AUDITORS REPORT**

**12 ANNUAL GOVERNANCE STATEMENT**

To approve the 2016/17 Annual Governance Statement

**13 ANNUAL ACCOUNTING STATEMENTS 2016/17**

To approve the Annual Accounts & Audit Commission Return

**14 SMALL GRANTS & DONATIONS**

14.1 Northumberland Community Enterprise Ltd - £250

14.2 Trinity Youth £350

14.3 To consider a request from residents for financial assistance towards youth activities at East Sleekburn East.

**15 PLANNING APPLICATIONS**

To offer comment on planning applications as listed at (Appendix E)

**16 MATTERS FOR DECISION**

16.1 To consider an offer of a loan from Northumberland County Council.

16.2 To determine a date for a visit to Bedlington Station Primary School

16.3 To consider planting a "Tree Charter" Legacy Tree

16.4 To organise a photo shoot with Councillors at Cambois Links Play Area

16.5 To determine whether to sign a petition in relation to the makeup of Local Area Councils

**17 WORKING GROUPS**

17.1 To determine member representation on the following working groups with each working group being limited to 4 members in addition to the Chair and Vice Chair (ex-officio).

- Finance & General Purposes
- Allotments & Environment
- Community & Communications
- Planning & Corporate Strategy

**18 OUTSIDE BODIES**

18.1 NALC report

**19 ANY OTHER BUSINESS**

To consider any other **urgent** items of business.

**DATE OF NEXT MEETING**

The next meeting of East Bedlington Parish Council will be Tuesday 4<sup>th</sup> July 2017 at 6.00pm, Bayard Room, East Bedlington Community Centre

**EAST BEDLINGTON PARISH COUNCILLORS: Steve Aynsley, Andy Allman, John Batey, Allan Douglas; Keith Grimes; Jane Greensitt; Paul Hedley; Lynda Mason, Allan Stewart, Mike Trimming; Alex Wallace,**

**SCHEDULE OF CORRESPONDENCE RECEIVED.**

**APPENDIX A**

<b>Ref No</b>	<b>Date</b>	<b>Name</b>	<b>Details</b>	<b>Action</b>
1	11/04/2017	NCC	Response to request for Environmental Improvements in East Bedlington	Agenda item
2	12/04/2017	NCC - Planning	16/04588/FUL- Ground Floor Extension to rear. 20 Greenwood Avenue Bedlington	Agenda item Determination – Granted
3	13/4/2017	Brenda Hicks	Request for information on precept determination	Clerk responded
4	13/04/2017	NCC	Town & Parish Council Liaison Working Group meeting minutes 02/03 and forward dates 2017-17	Noted
5	13/04/2017	NALC National	Chief Executives Bulletin 14	Circulated to members
6	18/04/2017	Banks Community Fund	Approval of funding return and notification of payment	Grant now complete
7	18/04/2017	NCC	2017 County & Parish Elections Briefing note for candidates and agents	Circulated to members
8	18/04/2017	NCC – Planning	17/01178/FUL construction of 2 (no) first floor balconies; one to front & one to rear. 1 The Paddocks, Cambois Farm Road	Agenda item Observations by 9 <sup>th</sup> May
9	19/04/2017	NCC – Planning	17/01237/FUL – Remove existing garage door, opening to be bricked up to receive new UPVC window. Internal partitions installed to create a new bedroom and utility room from existing garage space. Window style to match existing house windows and new bricks to match existing brickwork to the house. 10 Belsay Grove, Heritage Gardens	Agenda item Observations by 10 <sup>th</sup> May
10	21/04/2017	NALC National	Chief Executives Bulletin 15	Circulated to members
11	21/04/2017	Highways England	A1 in Northumberland Improvements – Preferred Route Announcement	Circulated to members
12	24/04/2017	Bedlington Station Primary School	Invitation to members to visit the school and see first-hand the difference the parish contribution makes to the school	Agenda item
13	24/04/2017	NCC – Planning	17/01405/FUL – Erection of a new electricity sub-station and erection of a triple garage sales office – Land East of Barrington Park, East Sleekburn	Agenda item Observations by 16 <sup>th</sup> May
14	25/04/2017	Northumberland ALC	NALC Enews	Circulated to members
15	24/04/2017	Ashington Town Council	Open invitation to Workers Memorial Day Saturday 29 <sup>th</sup> April Elephant Public House 10am followed by wreath laying at 11.45am North Seaton Cemetery	Circulated to members
16	25/04/2017	NCC – Planning	17/00912/FUL Construction of first floor extension over existing garage to form new bedroom and bathroom – 3 Moorland Villas, Bedlington	Determination – Granted

17	26/04/2017	NCC	Northumberland Local Plan Core Strategy Submission to the Secretary of State for Communities and Local Government	Circulated to members
18	26/04/2017	Northumberland ALC	NALC Enews 25 April 2017	Circulated to members
19	26/04/2017	Northumberland CAN	Spring Newsletter	Circulated to members
20	28/04/2017	NALC National	Chief Executives Bulletin 16	Circulated to members
21	28/04/2017	NALC National	Copy of correspondence to 3 main political parties	Circulated to members
22	04/05/2017	NCC – Planning	17/01489/ADE Installation of 1 internally illuminated fascia (only the logo illuminates), 1 internally illuminated projector sign, 1 internally illuminated Co-op logo and 6 non illuminated flat wall mounted aluminium panels.	Agenda item
23	05/05/2017	HFF Civil Engineering	Change of address and phone number	noted
24	05/05/2017	NALC National	Chief Executives Bulletin 17	Circulated to members
- change of use of land <sup>25</sup>	05/05/2017	John Batey	Expression of interest in co-option	Meeting 16/5/17
26	05/05/2017	Keith Scantlebury	Expression of interest in co-option	Meeting 16/5/17
27	05/05/2017	Paul Hedley	Expression of interest in co-option	Meeting 16/5/17
28	05/05/2017	Northumberland Community Enterprise LTD	Request for grant award	Agenda Item
29	09/05/2017	NCC – Planning	17/00434/FUL Change of use from Animal Clinic to valeting and detailing workshop, PAWS Pet Clinic, 32 Milbank Road Bedlington	Agenda item Observations 30 May
30	09/05/2017	NCC – Planning	16/03624 Change of use of land to residential curtilage and construction of two sored side extension (amendment received 16.03.2017). 40 Reavley Avenue, Bedlington.	Agenda item Observations by 19 <sup>th</sup> May
31	09/05/2017	Morgan Davison	Complaint re broken glass Jennings Field Play Area	Ref safety officer – cleared
32	09/05/2017	Northumberland NALC	NALC Enews	Circulated to members
33	10/05/2017	Criminal Justice System	Ref 10U30040615/3 Nathan John Hope notice of custodial sentence	Clerks report
34	10/05/2017	NCC – Planning	17/01605/FUL – construction of single storey rear extension 60 Waverley Avenue, Bedlington.	Agenda item observations by 31 <sup>st</sup> May
35	11/05/2017	Playsafety Ltd	Annual Play Area ROSPA inspection reminder	Clerks report

36	12/05/2017	NCC	Invitation to Clerks EBPC/ Local Services Liaison Meeting	Clerks Report
37	12/05/2017	Alex Wallace	Plant a Tree Charter Legacy Tree	Agenda item
38	12/05/2017	NALC National	Chief Executive's Bulletin 18 (inc of elections feedback & recommendations)	Circulated to members
39	14/05/2017	Wendy Reed	Freedom of information request	Clerks report
40	15/05/2017	NCC - Planning	17/01237/FUL – Remove existing garage door, opening to be bricked up to receive new UPVC window. Internal partitions installed to create a new bedroom and utility room from existing garage space. Window style to match existing house windows and new bricks to match existing brickwork to the house. 10 Belsay Grove, Heritage Gardens	Agenda item Determination Granted
41	15/05/2017	NCC	Information regarding declarations of interest (deadline in law 05/06)	Clerks report
42	16/05/2017	NCC - Planning	16/04506/FUL – Erection of new 2 storey house; Land South West of 12 Stakeford Road, Bedlington	Agenda item Determination Granted
43	17/05/2017	David Langhorne	Letter of thanks on behalf of Bedlington u10's Vipers	Clerks report
44	17/05/2017	Northumberland NALC	Request to take part in NALC/ LGA survey	Clerks report
45	17/05/2017	Northumberland NALC	NALC ENews	Circulated to members
46	18/05/2017	NCC	Election Statistics and reminder to councillors to complete election expenses return by 01/06/17	Circulated to members
47	19/05/2017	NALC National	Chief Executive's Bulletin 19 plus General Election 2017 party manifesto summary	Circulated to members
48	22/05/2017	Banks Group	Request to organise a photo shoot with Councillors Cambois Links Play Area	Agenda item
49	23/05/2017	Northumberland NALC	NALC Enews	Circulated to members
50	25/07/2017	NCC	Northumberland Local Plan Core Strategy Examination appointment of programme officer	Ref to Planning & Corporate Strategy working group
51	26/05/2017	NALC National	Chief Executive's bulletin 20	Circulated to members
52	26/05/2017	NCC - Planning	17/01874/FUL Proposed garden potting shed and garden store by way of demolition of existing – 22 Pioneer Terrace, Bedlington	Agenda item Observations by 16 June
54	28/05/2017	Cllr Julie Foster	Request to sign a petition in relation to the makeup of Local Area Councils	Agenda item

## SCHEDULE OF RECEIPTS

PAYMENT REFERENCE	DETAILS	AMOUNT £
	Allotment Rents	2652.60
	Grant Funding – Banks Community Fund	13,200.00
	Precept	124,889.00
	HMRC – VAT Recovery	6381.04
	Total	<b>147,122.64</b>

## SCHEDULE OF EXPENDITURE

V1	British Telecom	393.10
V2	R Thornton - plants	57.60
V3	TEN - Annual Assembly	21.00
V4	Queensbury Shelters Ltd	28673.21
V5	A Thornton (Azure - plants)	39.23
V6	Bank Charges	8.85
V7	HFFLtd	4530.00
V8	BT	43.20
V9	Choysez	250.00
V10	BCHS - Breakfast Club	500.00
V11	Cambois Primary School	1200.00
V12	Stead Lane Primary School	1200.00
V13	Bedlington Station Primary School	1200.00
V14	J A Tindale	68.96
V15	Hartford Catering	50.00
V16	Platform Trading	56.70
V17	NALC	944.57
V18	24/7 Business Support	660.00
V19	R & L Keenleyside	16.89
V19	R & L Keenleyside	9.69
V20	Trustees of Sleekburn Estates	60.00

V21	ABS Business Supplies	134.66
DD	BT	161.92
DD	PWLB	12520.35
V22	Councillor Alex Wallace - expenses	149.79
V23	Payroll - April 2017	6635.92
V24	G Birch	642.00
V25	Information commissioner	35.00
DBB	Bank Charges	13.95
V26	J Ainsworth	350.00
V27	BT	43.20
V28	East Bedlington Community Centre	204.00
V29	East Bedlington Community Centre	120.00
V30	East Bedlington Community Centre	144.00
V31	Mick Whitfield	62.00
V32	Came & Company	3720.13
	Total	<b>64919.92</b>





**APPENDIX E**

Reference	Proposal	Location	Status	Comments
16/04588/FUL	- Ground Floor Extension to rear	20 Greenwood Avenue Bedlington	Determined	Granted
	construction of 2 (no) first floor balconies; one to front & one to rear	1 The Paddocks, Cambois Farm Road		Observations 9 <sup>th</sup> May
17/01237/FUL	Remove existing garage door, opening to be bricked up to receive new UPVC window. Internal partitions installed to create a new bedroom and utility room from existing garage space. Window style to match existing house windows and new bricks to match existing brickwork to the house	10 Belsay Grove, Heritage Gardens	Determined	Granted
17/01405/FUL	Erection of a new electricity sub-station and erection of a triple garage sales office	Land East of Barrington Park, East Sleekburn		Observations by 16 May
17/00912/FUL	Construction of first floor extension over existing garage to form new bedroom and bathroom	3 Moorland Villas, Bedlington	Determined	Granted
17/01489/ADE	Installation of 1 internally illuminated facias (only the logo illuminates), 1 internally illuminated projector sign, 1 internally illuminated Co-op logo and 6 non illuminated flat wall mounted aluminium panels.	Co-op, Station Road, Bedlington		Observations by 25 May 2017
17/00434/FUL	FUL Change of use from Animal Clinic to valeting and detailing workshop,	PAWS Pet Clinic, 32 Milbank Road Bedlington		Observations 30 May

16/03624	Change of use of land to residential curtilage and construction of two sored side extension (amendment received 16.03.2017)	40 Reavley Avenue, Bedlington.		Observations 19 May
17/01605/FUL	– construction of single storey rear extension	60 Waverley Avenue, Bedlington.		Observations by 31 May
16/04506/FUL	Erection of new 2 storey house	Land South West of 12 Stakeford Road, Bedlington	Determined	Granted
17/01874/FUL	Proposed garden potting shed and garden store by way of demolition of existing	22 Pioneer Terrace, Bedlington		Observations 16 June