

# EAST BEDLINGTON

## Parish Council



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**To: ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of EAST BEDLINGTON PARISH COUNCIL to be held in the Bayard Room, East Bedlington Community Centre, Bedlington, on Tuesday 3<sup>rd</sup> October 2017 at 6.00pm.

The agenda for the meeting is set out below.

**Ron Thornton**  
**Parish Clerk**

28 September 2017

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### **OPEN SESSION**

The Chair to invite members of the public present to put questions or draw relevant matters to the attention of the council, prior to the commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

### **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES OF THE LAST MEETING**

To sign as a correct record, the minutes of the Parish Council Meeting held on Tuesday 5<sup>th</sup> September 2017.

**3. MATTERS ARISING FROM THE MINUTES**

To note matters arising from the minutes that are not included as agenda items.

**4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION**

To receive from members, disclosure of any personal or prejudicial interest in respect of any items included on the agenda and to consider any requests for dispensation.

**5. POLICE REPORT**

**6. NCC COUNCILLOR REPORT**

To receive a report from elected members on business relating to East Bedlington Parish

**7. CORRESPONDENCE**

To note the correspondence received (attached at Appendix A) and the actions taken and proposed

**8. CLERKS REPORT**

**9. SCHEDULE OF RECEIPTS**

To note the schedule of receipts attached at Appendix B.

**10. INVOICE & PAYMENT VOUCHERS**

To approve the schedule of expenditure attached at Appendix C.

**11. FINANCIAL POSITION**

To note the cleared balance £270,858.04 and approve the bank reconciliation as at 30<sup>th</sup> September 2017. Appendix D

**12. BUDGET MONITORING REPORT**

To note the forecast financial position. Appendix F (to be circulated at meeting)

**13. APPROVAL AND ACCEPTANCE OF THE ANNUAL RETURN 2016/17 (to be circulated at the meeting).**

**14. PLANNING APPLICATIONS**

To offer comment on planning applications as listed at Appendix E.

**15. MATTERS FOR DECISION**

- 15.1 Awarding of 3-month contract for the provision of Community transport and to agree upon an implementation date.
- 15.2 Change of Allotment Year from April to March to January to December with effect from 1<sup>st</sup> January 2019.

**16. WORKING GROUPS**

To receive the minutes of the following working groups. Chairs of working groups to respond to any questions or matters arising.

- Allotments & Environment 21<sup>st</sup> September 2017

**17. OUTSIDE BODIES**

- 17.1 NALC County Committee – Circulated with the minutes
- 17.2 Town & Parish Council Liaison Working Group
- 17.3 Friends of Gallagher Park – to be circulated at the meeting

## **18. ANY OTHER BUSINESS**

### **DATE OF NEXT MEETING**

The next meeting of East Bedlington Parish Council will be Tuesday 7<sup>th</sup> November 2017 at 6.00pm, Bayard Room, East Bedlington Community Centre.

**EAST BEDLINTON PARISH COUNCILLORS: Andy Allman, Steve Aynsley, John Batey, Allan Douglas, Jane Greensitt, Keith Grimes, Paul Hedley, Lynda Mason, Allan Stewart, Mike Trimming, Alex Wallace.**

**SCHEDULE OF CORRESPONDENCE**

REF	DATE	FROM	DETAIL	ACTION
148	05/09/2017	N'land NALC	NALC Enews 5 September	Circulated to members
149	07/09/2017	Northumberland Marine Spa	European Habitats and Birds directives	Circulated to members
150	07/09/2017	NCC Community Safety	Operation Shelter Key Messages	Ref: communities & Coms WG
151	07/09/2017	ARCH	Bedlington Town Centre update	Circulated to members
152	07/09/20107	NCC	Reminder Town & Parish Council Conference	Councillor Hedley attending
153	08/09/2017	NCC	Confirmation of youth worker provision	Ref: Communities & Coms WG
154	08/09/2017	Choppington PC	Correspondence re 17/028771/VARCOM – JBT Waste	Circulated to members
155	08/09/2017	NALC National	Chief Executives Bulletin 31	Circulated to members
156	08/09/2017	Marilyn Sterry	Letter of concern regarding a wide range of Neighbourhood and environmental issues in the public realm	Ref: CS &SP WG
157	08/09/2017	Harry Bartlett	Request for Information dating to 1950	Widely circulated on social media
158	10/09/2017	NCC	Gallagher Park Steering Group 5 <sup>th</sup> October.	Officers attending
159	13/09/2017	NCC - Planning	17/03192/COU partial sub-division of unit 2 to create Doggy Day Care Centre, 11 parking spaces, soft landscaping and security fencing	Agenda Item recommendation – no objections
160	14/09/2017	Michael Taylor	Letter of thanks and support for 2019 Celebrations and support for schools in the Parish	Ref Communities & Comms WG
161	14/09/2017	N'land NALC	NALC Enews 12 September 2017	Circulated to members
162	14/09/2017	Parish Magazine Printing	Request to quote for magazine printing	Ref Communities & Coms WG
163	16/09/2017	NALC National	Chief Executives Bulletin 32	Circulated to members
164	18/09/2017	Northumbria Police	Key public messages following Terrorist Incident London	Circulated to members. <u>Displayed in window</u>
165	19/09/2017	N'land NALC	Enews 19 September 2017	Circulated to members

166	19/09/2017	NCC - Planning	17/02957/FUL – proposed rear ground floor extension – 8 Bridge Terrace – Stakeford Road	Agenda item – recommendation – no objections
167	19/09/2017	ARCH	Update Old School site - Bedlington	Circulated to members
168	20/09/2017	NCC - planning	1401563/SN Land East of Barrington Park – rejection of suggestions request for alternative	Re-submitted
169	20/09/2017	Citizens Advice	Charity update	Circulated to members posted in parish windows
170	21/09/2017	NCC- Enforcement	Update re Jakes Bar & 6 /7 Glassy Terrace	Ref CS& DP WG
171	21/09/2017	Anikop Murray	Copy of complaint sent to MP re road and path problems Sleekburn Ward	Ref CS& DP WG
172	21/09/2017	NCC	Estimate footpath Jennings Field	Ref A& E WG
173	22/09/2017	NCC	Notification of Beach Litter Pick Cambois by Lloyds Bank Staff	Ref A& E WG
174	22/09/2017	NALC - National	Chief Executives Bulletin 33	Circulated to members
175	26/09/2017	N'land NALC	Enews 26 September 2017	Circulated to members
176	27/09/2017	Le GARD Department	Response to 2019 Celebrations	Ref Communities & Comms WG
177	27/09/2017	Natural England	Marine Conservation Advice	Circulated to members
178	27/09/2017	NCC	Joint NCC Town & Parish Council Meetings	Circulated to members

**APPENDIX B****SCHEDULE OF RECEIPTS**

<b>DATE</b>	<b>PAYEE</b>	<b>DETAIL</b>	<b>AMOUNT (£)</b>
13/09/2017	Northumberland County Council	Precept	£124,889
14/09/2017	S Charlton	Allotment Rent	£62.40

**APPENDIX C****INVOICE & PAYMENT VOUCHERS**

<b>DATE</b>	<b>REF</b>	<b>SUPPLIER</b>	<b>DETAIL</b>	<b>AMOUNT (£)</b>
04/09/2017		R Thornton - Microsoft 353	Software licenses	79.99
04/09/2017		Christine Headland	Youth Provision	100.00
04/09/2017		Total Business Group	Photocopying	90.36
06/09/2017		BT	Telephony	159.34
06/09/2017		Birch Landscapes	Grounds Maintenance	576.00
13/09/2017		Hartford Catering	Buffet – awards night	300.00
13/09/2017		R & L Keenleyside	Hardware	0.59
13/09/2017		Marty's	Engraving – awards night	25.00
13/09/2017		Marty's	Trophies – awards night	171.50
13/09/2017		Touring Pantos - Deposit	Aladdin	50.00
14/09/2017		Platform Trading Ltd - Band	Awards night	225.00
14/09/2017		East Bedlington Community Centre	Room Hire	80.00
18/09/2017		Northumberland County Council - Sept 18	Payroll	6617.78
18/09/2017		BDO LLP	External Audit	1602.00

19/09/2017		Bank Charges		11.60
25/09/2017		BT	Telephony	43.20
26/09/2017		NWG - Cambois	Water Allotments	353.01
26/09/2017		NWG - East Sleekburn	Water Allotments	6.04
27/09/2017		Friends of East Meets West Black Belt Academy	Small Grant	300.00

**BANK RECONCILIATION**

Balance as per bank statements on 30 September 2017

Current Account

Deposit Account

Petty Cash

Less Unpresented Cheques

CQ No

806

1060

Add Un banked Cash

**CASH BOOK**

Opening Balance

Add receipts in year

less payments

£	£
271232.92	
0.12	
0	271233.04
	75
	300
	375.00
	270858.04
115313.69	
278503.11	
122958.76	
	270858.04

**Prepared By**

**Date**

**Checked By**



**PLANNING**

<b>Date</b>	<b>Application ref</b>	<b>Proposal</b>	<b>address</b>	<b>comments</b>
13/09/2017	17/03192/COU	partial sub-division of unit 2 to create Doggy Day Care Centre, 11 parking spaces, soft landscaping and security fencing	West Sleekburn Business Park	No objections
19/09/2017	17/02957/FUL	proposed rear ground floor extension	8 Bridge Terrace – Stakeford Road	
20/09/2017	1401563/SN		Land East of Barrington Park	rejection of suggestions request for alternative

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