

EAST BEDLINGTON
Parish Council



To: ALL MEMBERS OF THE COUNCIL

You are hereby requested to attend a meeting of EAST BEDLINGTON PARISH COUNCIL to be held in the Bayard Room, East Bedlington Community Centre, Bedlington, on Tuesday 3 September 2019 at 6.00pm.

The agenda for the meeting is set out below.

Ron Thornton
Parish Clerk

29 August 2019

OPEN SESSION

The Chair to invite members of the public present to put questions or draw relevant matters to the attention of the council, prior to the commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE LAST MEETING

To sign as a correct record, the minutes of the Parish Council meeting held on Tuesday 2 July 2019.

3. MATTERS ARISING FROM THE MINUTES

To note matters arising from the minutes that are not included as agenda items. Please refer to the minutes of the Services Working Group.

4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION

To receive from members, disclosure of any personal or prejudicial interest in respect of any items included on the agenda and to consider any requests for dispensation.

5. POLICE REPORT

6. NCC COUNCILLORS REPORTS

To receive written reports from elected members on business relating to East Bedlington Parish.

7. CORRESPONDENCE

To note the correspondence received (attached at Appendix A) and the actions taken and proposed.

8. CLERK'S REPORT

9. SCHEDULE OF RECEIPTS

To note the schedule of receipts attached at Appendix B

10. INVOICE & PAYMENT VOUCHERS

To approve the schedule of expenditure attached at Appendix C.

11. FINANCIAL POSITION

To approve the bank reconciliation and note the cleared balance of £179,872.65. Appendix D.

12. BUDGET MONITORING REPORT

To note the budget monitoring report attached at Appendix F.

13. PLANNING APPLICATIONS

To offer comment on planning applications as listed at Appendix E.

14. WORKING GROUPS

To receive the minutes of

14.1 Services Working Group held on 15 July 2019; 19 August 2019

14.2 Parish Plan Working Group 16 July 2019

14.3 Finance Working Group 12 August 2019

15. MATTERS FOR DECISION

15.1 To consider sending a delegate to the Town & Parish Council Annual Conference Tuesday 3rd October 2019

15.2 To approve the purchase of Rialtas Omega Accounting Software at an initial cost of £1200 to include up to 5 user licences; a yearly cost of £379 plus staff training £600.

16. PLAY AREAS

16.1 To approve a revised scheme of works in Jennings Field to include outdoor gym, public seating, toddler play, additional waste bins within the ringfenced budget 2019/20.

16.2 To approve in principle refurbishment of Kings & Queens Play Area subject to permissions from landowner, consultation with local residents; availability of external funding and/ or future budget approval.

17. SMALL GRANTS & DONATIONS

17.1 SENRUG

18. OUTSIDE BODIES

18.1 NCC & NALC Liaison working sub-group 8 August 2019

19. EXCLUSION OF PRESS & PUBLIC

To consider exclusion of the press and public before consideration of the following agenda item on the grounds that report contains personal and confidential information.

20. REQUEST FOR FLEXIBLE WORKING

To receive a report of the Staffing Committee

21. ANY OTHER BUSINESS

To consider any other urgent items of business.

DATE OF NEXT MEETING

The next meeting of East Bedlington Parish Council will be held on Tuesday 1 October 2019
6pm.

EAST BEDLINGTON PARISH COUNCILLORS: Steve Aynsley, John Batey, Helen Bradford, Allan Douglas, Jane Greensitt, Paul Hedley, Lynda Mason, Keith Scantlebury, Allan Stewart, Mike Trimming, Alex Wallace.

APPENDIX A**SCHEDULE OF CORRESPONDENCE**

80	02/07/2019	POB	Apprentice Scheme Partnership	Circulated to members
81	03/07/2019	NALC -National	NALC Newsletter	Circulated to members
82	03/07/2019	NCC - Estates	Signed Licence agreement	Reported to Services WG
83	03/07/2019	Councillor Crosby	Query regarding business Full Council 2 July 19	Clerk to respond
84	03/07/2019	NCC	Ashington & Blyth LAC notification	Circulated to members
85	03/07/2019	Councillor Crosby	Request for copy of AGAR	Clerk to Respond
86	03/07/2019	Joy Webster	Complaint re response from NCC Highways and LTP process	Ref Services Working Group
87	04/07/2019	NCC	Confirmation and Agenda Bedlington Regeneration Programme 8 July	Circulated to attendees
88	05/07/2019	NCC - Elections	Result of Poll 4 July	Circulated to members
89	05/07/2019	NALC - National	Chief Executives Bulletin	Circulated to members
90	07/07/2019	NCC	Notification of cancellation of Bedlington Regeneration Strategy Meeting	Circulated to members
91	09/07/2019	Anje Bergstraber	Complaint re litter accumulation A1147	Ref Neighbourhood Services
92	09/07/2019	NCC	Notification of Cramlington, Bedlington & Seaton Valley LAC	Circulated to members
93	10/07/2019	Ryan Douglas	Feedback Newsletter	Ref Services Working Group
94	10/07/2019	NCC	Love Northumberland Awards closing date August	Circulated to members
95	11/07/2019	Kompan	Layout options Queens Road	Ref Services Working Group
96	11/07/2019	NCC	Cancellation of members visit Recycling Centre	Circulated to members attending
97	11/07/2019	CAN	Draft Housing Needs Summary	Ref Parish Plan working Group
98	17/07/2019	NALC	NALC newsletter	Circulated to members
99	18/07/2019	NCC	Notification of revised date Bedlington Regeneration Strategy Meeting 15 August 2019	Circulated to members attending
100	19/07/2019	NALC	Chief Executives Bulletin	Circulated to members
101	19/07/2019	NCC – Planning	19/02130/VARYCO Land North of Earth Balance, Bedlington	Agenda item
102	19/07/2019	SENUG	Request for funding	Ref Finance & General Purpose WG
103	19/07/2019	NALC National	Chief executives Bulletin	Circulated to members

104	23/07/2019	Culture Creative	Information North of Tyne Tour of Britain	Circulated to members
105	24/07/2019	Jigsaw	GPL proposed contingency plan	Circulated GPL working group
106	26/07/2019	NALC National	Chief Executives Bulletin	Circulated to members
107	29/07/2019	Lesley Soulsby	Letter of thanks re Gallagher Park Live	Noted
108	31/07/2019	Councillor Crosby	Donation cheque and contact details I Easson	clerk
109	31/07/2019	Fusion PR	Invitation to NSL Energy Education Centre 22 August	Circulated to members
110	31/07/2019	NCC	Notification of Annual Town & Parish Council Conference date 3 October 2019 from 4pm	Agenda item
111	31/07/2019	NCC - Planning	19/01448/FUL Determination	Agenda item
112	01/08/2019	NCC - Planning	18/04464/FUL - Determination	Agenda item
113	02/08/2019	NALC National	Chief Executives Bulletin	Circulated to members
114	04/08/2019	Councillor Mason	Request for information re installation of A frames public footpath Cambois	Enquiries PROW officer and response sent.
115	05/08/2019	Margaret Smith	Request for permission to install bench Cambois Links	Clerk to respond
116	05/08/2019	H Knox	Complaint re East Sleekburn Allotment plots	Ref Services Working Group
117	07/08/2019	SENRUG	Notice of public meeting and AGM	Circulated to members
118	08/08/2019	DWP	Confirmation of Disability Confident Committed	Displayed in office
119	09/08/2019	NALC National	Chief Executives Bulletin	Circulated to members
120	09/08/2019	Grant Ward	Complaint re build up of dog poo and bags Cambois Car Park North Blyth entrance under railway bridge	Ref to NCC Neighbourhood Services
121	13/08/2019	NCC - Planning	19/01865/FUL Determination	Agenda item
122	13/08/2019	Culture Creative	North of Tyne Tour of Britain notification	Circulated to Chair
123	14/08/2019	Blyth Star Enterprise	Response to complaint re quality of planters	Ref Services Working Group 19/8
124	14/08/2019	NALC - National	NALC Newsletter	Circulated to members
125	15/08/2019	NCC	Notification 6 Annual Town & Parish Council Conference 3 October 2019	Agenda item
126	16/08/2019	Port of Blyth	Update on arrival of worlds longest wind turbine blade	noted
127	16/08/2019	NALC National	Chief Executive Bulletin	Circulated to members
128	19/08/2019	NCC	Provision of dates for meeting with leadership	Clerk responding

129	19/08/2019	Locality Coordinators	Information BBC Music Day 2019	Chairman/ Clerks Report
130	20/08/2019	Environment Agency	Information for Changes to Environment Agency Water Resource Licencing	Ref Services Working group information displayed
131	23/08/2019	NCC - Planning	19/03613/BT proposal to remove phone box 016701 822173	Agenda item
132	23/08/2019	NALC-National	Chief Executives Bulletin	Circulated to members
133	23/08/2019	NCC	Northumberland Local Plan Examination	Circulated to members

APPENDIX B
Schedule of Receipts

DATE	SUPPLIER	DETAIL	AMOUNT (£)
01/07/2019	Richardson's Fun Fair		800.00
06/08/2019	Choppington PC		1000.00
06/08/2019	Foggo Plot 524		31.20
06/08/2019	Essen - SID		1,000.00

APPENDIX C
Schedule of Payments

DATE	SUPPLIER	DETAIL	AMOUNT (£)
01/07/2019	NEST	Pension Contributions	274.32
02/07/2019	24/7 Business Support	IT Support	66.00
02/07/2019	M W Design	Newsletter	1485.00
02/07/2019	Alex Wallace	Expenses	108.90
02/07/2019	Total Business Group	Photocopying	58.32
03/07/2019	Total Business Group	Photocopying	58.32
08/07/2019	BT	Telephony	68.10
08/07/2019	NCC -	Variation of Premises License	100.00
08/07/2019	HFF	Watering of Plants	288.00
08/07/2019	HFF	Watering of Plants	288.00
08/07/2019	R Thornton -	Allotment expenses	18.57
08/07/2019	R Thornton	Allotment expenses	3.90
16/07/2019	HFF	Watering of Plants	612.00
16/07/2019	EBCC	Room Hire	57.60
16/07/2019	EBCC	Room Hire	28.80
16/07/2019	24/7 Business Solutions	IT support	252.24
17/07/2019	Bedlington Station Primary School	Grant	1200.00
17/07/2019	Thru you door	Newsletter delivery charge	247.00
18/07/2019	StackHouse Poland	Insurance	1848.00
18/07/2019	NCC -	Delivery of planters	580.27
22/07/2019	HFF	Watering of Plants	48.00
22/07/2019	HFF	Watering of Plants	288.00

23/07/2019	Greatest on Earth Ltd	Installation of Defibrillator	100.00
23/07/2019	Graham Birch	Grounds Maintenance	552.00
23/07/2019	Lloyds Bank	Service Charges	9.46
26/07/2019	Full Circle Food Project	Watering of Plants	288.00
05/08/2019	Jigsaw Event Management	Gallagher Park Live	5000.00
05/08/2019	R Thornton - expenses	Postage	16.80
05/08/2019	SLCC - J Tindale	Subscription	247.00
06/08/2019	British Telecom	Telephony	85.80
07/08/2019	EBCC	Room Hire	187.20
07/08/2019	EBCC - Job Fair	Room Hire	93.60
07/08/2019	EBCC	Room Hire	28.80
07/08/2019	EBCC	Room Hire	156.00
07/08/2019	24/7 Business Support	Telephony	122.64
07/08/2019	ABS Business Supplies	Stationery	47.86
07/08/2019	EBCC	Room Hire – out of school activities	691.20
07/08/2019	Platform Trading	Gallagher Park	153.30
20/08/2019	Northumberland County Council	Payroll	7007.80
20/08/2019	Northumberland County Council	Election	4209.59
20/08/2019	Total Business Group	Photocopying	58.32
20/08/2019	HFF Ltd	Watering of Plants	288.00
20/08/2019	Lloyds Bank	Bank Charges	8.45
22/08/2019	Gillian Turner	Clerking services	102.00
22/08/2019	Mrs Muter	15, Station Street	1500.00
28/08/2019	HFF Ltd	Watering of Plants	864.00
28/08/2019	Kompan		8281.42

APPENDIX D

BANK RECONCILIATION

Balance as per bank statements on 28/8/ 2019

Current Account
 Deposit Account
 Petty Cash

Less Unpresented Cheques

CQ No
 806

Add Un banked Cash

Allotment Rent

31.2

CASH BOOK
 Opening Balance
 Add receipts in year
 less payments

£	£
179916.33	
0.12	
0	179916.45
	75
	75.00
	31.2
	179872.65
182577.69	
151805.38	
154510.42	
	179872.65

Prepared By

Date

Checked By

APPENDIX E

PLANNING

Date	Application ref	Proposal	address	comments
19/07/2019	19/02130/VARYCO	Removal of condition 6 (internal footway /cycleway) as no longer applicable, variation of condition 7 (surface water drainage), to read 'in accordance discharge of conditions 8 (framework travel plan), 20 (ground gas) and 22 (noise) and variation of condition 25 features being adopted on scheme pursuant to planning permission 16/040001/VARYCO	Land North Earth Balance, Bedlington	8 August
31/07/2019	19/01448/FUL	Proposed two storey side extension with dormer to rear	6 Knox Road Bedlington NE22 5AS	Determination Granted
01/08/2019	18/04464/FUL	Application for demolition of 3No existing industrial units, refurbishment of 3No existing industrial and office units, erection of a new 1500msq stores building, extension of existing production areas with erection of new 4294msq industrial units with associated parking	Welwyn Electronics Park Bedlington NE22 7AA	Determination Granted
13/08/2019	19/01865/FUL	New pitched roof to allow loft conversion with rear dormer	Rothesay House Ridley Terrace Cambois NE24 1QJ	Determination Granted
22/08/2019	19/03613/BT	Proposal to remove phone box 01670 822173	Highfield House Rothesay Terrace Bedlington NE22 5PX	Comments by 12/09/2019