

**To: ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a meeting of EAST BEDLINGTON PARISH COUNCIL to be held in the Bayard Room, East Bedlington Community Centre, Bedlington, on Tuesday 1 October 2019 at 6.00pm.

The agenda for the meeting is set out below.

**Ron Thornton**

**Parish Clerk**

26 September 2019

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

**OPEN SESSION**

The Chair to invite members of the public present to put questions or draw relevant matters to the attention of the council, prior to the commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person.

**AGENDA**

1. **APOLOGIES FOR ABSENCE**
2. **MINUTES OF THE LAST MEETING**

To sign as a correct record, the minutes of the Parish Council meeting held on Tuesday 3 September 2019.

1. **MATTERS ARISING FROM THE MINUTES**

To note matters arising from the minutes that are not included as agenda items.

1. **DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION**

To receive from members, disclosure of any personal or prejudicial interest in respect of any items included on the agenda and to consider any requests for dispensation.

1. **POLICE REPORT**
2. **NCC COUNCILLORS REPORTS**

To receive written reports from elected members on business relating to East Bedlington Parish.

1. **CORRESPONDENCE**

To note the correspondence received (attached at Appendix A) and the actions taken and proposed.

1. **CLERK’S REPORT**
2. **SCHEDULE OF RECEIPTS**

 To note the schedule of receipts attached at Appendix B

1. **INVOICE & PAYMENT VOUCHERS**

To approve the schedule of expenditure attached at Appendix C.

1. **FINANCAL POSITION**

To approve the bank reconciliation and note the cleared balance of £293,860.66. Appendix D.

1. **BUDGET MONITORING REPORT**

To note the budget monitoring report attached at Appendix F.

1. **PLANNING APPLICATIONS**

To offer comment on planning applications as listed at Appendix E.

1. **AUDITED ACCOUNTS & EXTERNAL AUDITORS REPORT**

14.1 To note the External Auditors opinion on the 2018/19 Annual Governance and Accounting Return.

1. **LOCAL TRANSPORT PLAN PROGRAMME 20/21**

15.1 To determine East Bedlington Parish Council’s priorities.

1. **GALLAGHER PARK LIVE 19/20**

16.1 To receive a debrief from Jigsaw Event Management.

1. **WORKING GROUPS**

None.

1. **MATTERS FOR DECISION**

18.1 Visits to West Sleekburn Recycling Facility – 5/11 & 5/12/2019 at 11:00 am. Two places per Parish.

18.2 Town & Parish Liaison Working Group – Thursday 31 October 2019 at 11:00 am.

18.3 Annual Town & Parish Council Conference – Thursday 3rd October 2019. Two Delegates.

18.4 Barnesbury Cycle Club -Meeting of Stakeholders to discuss fundraising (£30,000) – Thursday October 8 2019

18.5 Representation at Remembrance Services.

**19. OUTSIDE BODIES**

19.1 NALC County Committee – 14th October 2019

**20. ANY OTHER BUSINESS**

To consider any other urgent items of business.

**DATE OF NEXT MEETING**

The next meeting of East Bedlington Parish Council will be held on Tuesday 5 November 2019

6pm.

**EAST BEDLINGTON PARISH COUNCILLORS: Steve Aynsley, John Batey, Helen Bradford, Allan Douglas, Jane Greensitt, Paul Hedley, Lynda Mason, Keith Scantlebury, Allan Stewart, Mike Trimming, Alex Wallace.**

**APPENDIX A**

**SCHEDULE OF CORRESPONDENCE**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| 134 | 3/9/2019 | NCC | Notification of visits to West Sleekburn Recycling Facility | Agenda item |
| 135 | 11/9/2019 | NCC | Town & Parish Liaison Working Group – Thursday 31 October 2019 at 11:00 am. | Agenda item |
| 136 | 11/9/2019 | NCC | Annual Town & Parish Council Conference – Thursday 3rd October 2019 | Agenda item |
| 137 | 12/9/2019 | Barnesbury Cycle Club | Meeting of Stakeholders to discuss fundraising (£30,000) – Thursday October 8th 2019 | Agenda item |
| 138 | 16/9/2019 | Great North Air Ambulance | Request for donation | Refer to Finance & GP Working Group |
| 139 | 18/9/2019 | NCC | Notes on Meeting with Richard Wearmouth regarding the regeneration of Bedlington Station | Refer to Services working Group |
| 140 | 19/9/2019 | NCC | Single Point of Contact document following discontinuance of Community Safety Hubs. | Refer to Services working Group |
| 141 | 20/9/2019 | NCC | Consultation on NCC Supplementary Planning Documents in relation to Affordable Housing – deadline 6 November | Refer to Services WG |
| 142 | 20/9/2019 | NCC | Local Transport Plan Programme 2020-21 | Agenda item |
| 143 | 24/9/2019 | WBTC | Invitation to Remembrance service at 2:30 pm Sunday 10 November 2019 | Agenda item |
| 144 |  |  |  |  |
| 145 |  |  |  |  |

**APPENDIX B**

**Schedule of Receipts**

|  |  |  |  |
| --- | --- | --- | --- |
| DATE | SUPPLIER | DETAIL | AMOUNT (£) |
| 11/09/2019 | Northumberland County Council  | Parish Precept – 2nd Installment | 136,730.00 |
|  |  |  |  |

**APPENDIX C**

**Schedule of Payments**

|  |  |  |  |
| --- | --- | --- | --- |
| DATE | SUPPLIER | DETAIL | AMOUNT (£) |
| 02/09/2019 | NEST | Pension Contributions | 246.58 |
| 03/09/2019 | Marty's | Trophies | 290.00 |
| 03/09/2019 | Falon Name Plates | Charles Saint Plaque | 378.00 |
| 03/09/2019 | Cold Cuts | Buffet – Awards Night | 300.00 |
| 03/09/2019 | Birch Landscapes | Grounds Maintenance | 552.00 |
| 03/09/2019 | Bear Wire Band | Entertainment Awards Night | 250.00 |
| 03/09/2019 | Northumberland County Council | Payroll - August | 7077.80 |
| 05/09/2019 | 24/7 Business Supplies | Telephony  | 122.64 |
| 05/09/2019 | R Thornton - Expenses | Software licenses | 79.99 |
| 05/09/2019 | Total Business Group | photocopying | 91.78 |
| 06/09/2019 | BT | Telephony | 85.80 |
| 09/09/2019 | SENRUG | Donation | 500.00 |
| 17/09/2019 | Service Charges | Bank Charges | 1.30 |
| 17/09/2019 | NCC payroll | Payroll - September | 7353.88 |
| 17/09/2019 | PFK Littlejohn | External Auditor fees | 720.00 |
| 17/09/2019 | PPL PRS Ltd | Music Royalties – Gallagher park live | 257.66 |
| 17/09/2019 | Bart Endean | Restoration of Longridge grave | 600.00 |
| 18/09/2019 | Andrew Thornton - Expenses | Mileage – April - September | 292.50 |
| 21/09/2019 | Service Charges | Bank Charges | 10.06 |
| 23/09/2019 | Northumberland County Council | Floral Displays - SLA | 1823.54 |
|  |  |  |  |
|  |  |  |  |

**APPENDIX D**

|  |  |  |  |
| --- | --- | --- | --- |
| **BANK RECONCILIATION** |  | **£** | **£** |
|  |  |   |   |
| Balance as per bank statements on 24/9/ 2019 |  |   |   |
|  |  |   |   |
| Current Account |  | 296879.88 |   |
| Deposit Account |  | 0.12 |   |
| Petty Cash |  | 0 | 296880.00 |
|  |  |   |   |
| Less Unpresented Cheques | CQ No |   |   |
|  | 806 | 75 |   |
| NCC - Floral Displays | DBB | 1823.54 |   |
| HFF - Watering | DBB | 1152 |   |
|  |  |   |   |
|  |  |   |   |
|  |  |   |   |
|  |  |   |   |
|  |  |   |   |
|  |  |   |   |
|  |  |   | 3050.54 |
|  |  |   |   |
| Add Un banked Cash |  |   |   |
|  |  |   |   |
| Allotment Rent  |  |   | 31.20 |
|  |  |   | 293860.66 |
|  |  |   |   |
| CASH BOOK |  |   |   |
| Opening Balance |  | 182577.69 |   |
| Add receipts in year |  | 288535.38 |   |
| less payments |  | 177252.41 |   |
|  |  |   | 293860.66 |
|  |  |  |  |
| **Prepared By** |  | **Date** |  |
|  |  |  |  |
| **Checked By** |  |  |  |

**APPENDIX E**

**PLANNING**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| **Date** | **Application ref** | **Proposal** | **address** | **comments** |
| 24/09/2019 | 18/03390/FUL | Construction of new 2 storey dwelling with detached garage | Land to south of Berristock, Cambois | Permitted |
| 25/9/2019 | 19/03368/CCD | Retrospective: Installation of ground source heat pump system comprising of 2 heat pumps (1no. 50KW) and array of 10 No boreholes within curtilage of Building.  | Cambois Primary School,Cambois, Blyth, Northumberland. | Observations by 16 October 2019. |