



To: ALL MEMBERS OF THE COUNCIL

You are hereby requested to attend a meeting of EAST BEDLINGTON PARISH COUNCIL to be held in the Bayard Room, East Bedlington Community Centre, Bedlington, on Tuesday 3 December 2019 at 6.00pm.

The agenda for the meeting is set out below.

Ron Thornton
Parish Clerk

28 November 2019

OPEN SESSION

The Chair to invite members of the public to put questions or draw relevant matters to the attention of the council, prior to the commencement of business. This is for a period of 15 minutes overall and is limited to 3 minutes per person. The Chair of the Council will inform the member of the public of the action to be taken, that is, to be passed to a Working Group; go on the next agenda; or that their points will be taken into consideration if already on the agenda.

Councillors are not allowed to participate on this part of the meeting, other than to ask direct questions for clarification. The general public are not permitted to participate in the remainder of the meeting.

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE LAST MEETING

To sign as a correct record, the minutes of the Parish Council meeting held on Tuesday 5 November 2019.

3. MATTERS ARISING FROM THE MINUTES

To note matters arising from the minutes that are not included as agenda items as discussed at the Services Working Group 18 November 2019.

4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION

To receive from members, disclosure of any personal or prejudicial interest in respect of any items included on the agenda and to consider any requests for dispensation.

5. POLICE REPORT

6. NCC COUNCILLORS REPORTS

To receive written reports from elected members on business relating to East Bedlington Parish.

7. CORRESPONDENCE

To note the correspondence received (attached at Appendix A) and the actions taken and proposed.

8. CLERK'S REPORT

9. SCHEDULE OF RECEIPTS

To note the schedule of receipts attached at Appendix B

10. INVOICE & PAYMENT VOUCHERS

To approve the schedule of expenditure attached at Appendix C.

11. FINANCIAL POSITION

To approve the bank reconciliation and note the cleared balance of. Appendix D.

12. BUDGET MONITORING REPORT

To note the budget monitoring report attached at Appendix F.

13. PLANNING APPLICATIONS

To offer comment on planning applications as listed at Appendix E.

14. SMALL GRANTS & DONATIONS

To consider the recommendations of the Finance & General Purposes Working Group in respect of:

14.1 East Meets West Black Belt Academy

14.2 Wansbeck Valley Food Bank

15. WORKING GROUPS

To receive the draft minutes of:

(i) Services Working Group 18 November 2019

(ii) Finance & General Purposes Working Group 2 December 2019

16. MATTERS FOR DECISION

To consider the following matters:

16.1 Office closure over Christmas period

17. OUTSIDE BODIES

To receive the delegate reports from:

17.1 NALC Committee report 16 November 2019

18. ANY OTHER BUSINESS

To consider any other urgent items of business.

DATE OF NEXT MEETING

The next meeting of East Bedlington Parish Council will be held on Tuesday 7 January 2020
6pm.

EAST BEDLINGTON PARISH COUNCILLORS: Steve Aynsley, John Batey, Helen Bradford, Allan Douglas, Jane Greensitt, Paul Hedley, Lynda Mason, Keith Scantlebury, Allan Stewart, Mike Trimming, Alex Wallace.

APPENDIX A

APPENDIX B
Schedule of Receipts

DATE	SUPPLIER	DETAIL	AMOUNT (£)
06/11/2019	HMRC	VAT	16265.58
12/11/2019	Nicola Million -	Pantomime tickets	24.00

APPENDIX C
Schedule of Payments

DATE	SUPPLIER	DETAIL	AMOUNT (£)
05/11/2019	Birch Landscapes	Grounds Maintenance – play Areas	552.00
05/11/2019	Azure Garden Centre	Winter Bedding	450.00
05/11/2019	Total Business Group	Telephony	58.32
05/11/2019	Allan Stewart	Expenses	60.00
06/11/2019	BT	Telephony	85.80
06/11/2019	Birch Landscapes	Grounds Maintenance remove wooden barrels – empty bee hive and M2 planters	603.00
06/11/2019	Birch Landscapes	Grounds Maintenance – Orchard works	786.00
06/11/2019	Birch Landscapes	Grounds Maintenance – Extra cut St Johns , weed spraying allotments	276.00
06/11/2019	Birch Landscapes	Grounds Maintenance – reinstatement works – Jennings Field	252.00
06/11/2019	Bedlington Station Sea Angling Club	Small Grant	175.00
06/11/2019	Community Action northumberland	Donation	250.00
06/11/2019	Choysez	Small Grant	250.00
06/11/2019	24/7 Business Solutions	IT support	122.64
07/11/2019	Northumberland County Council	SLA – Floral Displays	1823.54
07/11/2019	HFF inv 11295	Watering	288.00

11/11/2019	PWLB	Loan Repayment	12520.35
12/11/2019	J Tindale - Food Bank ALDI	Donation	249.86
13/11/2019	J Tindale - Christmas Party	Selection boxes	132.16
13/11/2019	Birch Landscapes	Grounds Maintenance	279.00
13/11/2019	Lloyds	Bank Charges	6.50
21/11/2019	Jump & Bounce	Christmas Disco	230.00
21/11/2019	Northumberland County Council	Payroll - November	7123.16
25/11/2019	Hartford Catering	Christmas Switch -on celebrations	180.00
25/11/2019	Coast Technology	CCTV camera – Cambois Allotments	72.00

APPENDIX D

BANK RECONCILIATION

Balance as per bank statements on 26/11/ 2019

Current Account

Deposit Account

Petty Cash

Less Unpresented Cheques

NCC

CQ No

806

1110

1111

	£	£
Current Account	256699.31	
Deposit Account	0.12	
Petty Cash	0	256699.43
Less Unpresented Cheques		
806	75	
1110	250	
1111	250	
		575.00
Add Un banked Cash		
Allotment Rent		256124.43
CASH BOOK		
Opening Balance	182577.69	
Add receipts in year	304793.86	
less payments	231247.12	
		256124.43

Prepared By

Date

Checked By

PLANNING

Date	Application ref	Proposal	address	comments
04/11/2019	19/03967/FUL	New signage and new shop front cladding to front elevation	Ian Bell Motorcycles, 62 Rothesay Terrace, Bedlington NE22 5PU	Observations by 25/11/19
04/11/2019	19/04297/FUL	Construction of single storey extension to rear and first floor extension to side	75 Roslin Park Bedlington NE22 5HL	Observations by 22/11/2019
22/11/2019	19/03368/CCD	Retrospective: Installation of ground source heat pump system comprising of 2 heat pumps (1no. 40kW and 1no. 50kW) and array of 10no. boreholes within curtilage of building.	Cambois Primary School Cowgate Cambois NE24 1RD	Committee Hearing 4pm 3/12/2019