

**To: ALL MEMBERS OF THE COUNCIL**

You are hereby requested to attend a virtual meeting of EAST BEDLINGTON PARISH COUNCIL to be held via ZOOM on 5 May 2020 at 6.00pm.

The agenda for the meeting is set out below.

**Ron Thornton**  
Parish Clerk

28 April 2020

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#### **OPEN SESSION**

**Any member of the public wishing to be virtually present at the meeting should contact the Clerk by e-mail, not later than 12 noon on the day of the meeting. They will then receive an invite to the Zoom meeting room shortly before the start of the meeting.**

The Chair to invite members of the public to put questions or draw relevant matters to the attention of the council, prior to the commencement of business. This is for a period of **15 minutes** overall and is limited to **3 minute** per person. The Chair of the Council will inform the member of the public of the action to be taken, that is, to be passed to a Working Group; go on the next agenda; or that their points will be taken into consideration if already on the agenda.

Councillors are not allowed to participate on this part of the meeting, other than to ask direct questions for clarification. The general public are not permitted to participate in the remainder of the meeting.

#### **AGENDA**

**1. APOLOGIES FOR ABSENCE**

**2. MINUTES OF THE LAST MEETING**

To sign as a correct record, the minutes of the Parish Council meeting held on Tuesday 3 March and Monday 23 March 2020.

**3. MATTERS ARISING FROM THE MINUTES**

To note matters arising from the minutes that are not included as agenda items.

**4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION**

To receive from members, disclosure of any personal or prejudicial interest in respect of any items included on the agenda and to consider any requests for dispensation.

**5. POLICE REPORT**

**6. NCC COUNCILLORS REPORTS**

To receive written reports from elected members on business relating to East Bedlington Parish.

**7. CORRESPONDENCE**

To note the correspondence received (attached at Appendix A) and the actions taken and proposed.

**8. CLERK'S REPORT**

**9. SCHEDULE OF RECEIPTS**

To note the schedule of receipts attached at Appendix B

**10. INVOICE & PAYMENT VOUCHERS**

To approve the schedule of expenditure attached at Appendix C.

**11. FINANCAL POSITION**

To approve the bank reconciliation and note the cleared balance of £297,550.06, Appendix D.

**12. BUDGET MONITORING REPORT**

To note the budget monitoring report attached at Appendix F.

**13. SMALL GRANTS & DONATIONS**

To note the following donations;

- 13.1 Matthew Project (delegated authority) £1,500**
- 13.2 Wansbeck Valley Food Bank (delegated authority) £1,500**
- 13.3 Bad Apples North East (Delegated authority) £200**

To consider the following applications.

- 13.4 Blyth Star Enterprises (no specific sum requested)**

**14. PLANNING APPLICATIONS**

To offer comment on planning applications as listed at Appendix E.

**15. WORKING GROUPS**

To receive the draft minutes of:

- (i) Services Working Group 16 March 2020

**16. MATTERS FOR DECISION**

To consider the following matters:

- (i) **Support Package East Bedlington Community Centre (See attached trustees report)**
- (ii) **Membership of NALC 2020-2021 at a sum of £1035**
- (iii) **Grant of an extended leave of absence to Councillor Allan Douglas on the grounds of ill health for a period of six months.**
- (iv) **To consider the purchase of ZOOM Professional at a cost of £9.99 + VAT per month.**

**17. ANY OTHER BUSINESS**

To consider any other urgent items of business.

**DATE OF NEXT MEETING**

The next meeting of East Bedlington Parish Council will be a virtual meeting to be held on 2 June 2020 6pm.

**EAST BEDLINGTON PARISH COUNCILLORS: Steve Aynsley, John Batey, Helen Bradford, Allan Douglas, Jane Greensitt, Paul Hedley, Lynda Mason, Keith Scantlebury, Allan Stewart, Mike Trimming, Alex Wallace**

**SCHEDULE OF CORRESPONDENCE**

**ACTION**

1	03/03/2020	NCC	Notification of Ashington/Blyth LAC	Circulated to members
2	04/03/2020	Lisa Walker	Request for governance support	Deputy Clerk responded
3	04/03/2020	SENRUG	Notification of next meeting 12 March 2020	Circulated to members
4	04/03/2020	Northumberland ALC	NALC update 4 March	Circulated to members
5	05/03/2020	Northumberland ALC	NALC E:news 5 March	Circulated to members
6	08/03/2020	Sheila Finlayson	Request for replacement bus shelter at Bank Top	Ref to Services WG
7	10/03/2020	Dianne Appleyard	Invitation to National Allotment Society Forum for Allotment Officers Wednesday 22 April, 9.30am followed by a networking lunch at Jesmond Denes Visitors Centre, Newcastle.	Clerk / Chair
8	10/03/2020	Incident Controller Eastern Area	Update Welwyn Bridge repairs	Cllr Batey
9	11/03/2020	NCC -Planning	Planning Consultation 20/00032/FUL Stedholme 11A Stead Lane Bedlington	Agenda item
10	12/03/2020	NCC -Planning	Planning Consultation 20/00745/COU 18 Station Street Bedlington	Agenda item
11	13/03/2020	NCC - Planning	Notice of Planning Continuity during Corona virus pandemic	Circulated to members
12	13/03/2020	Cambois Community Association	Request for funding raffle prizes VE Gala 8 May 2020	Event cancelled
13	13/03/2020	Northumberland ALC	NALC Member update 13 March	Circulated to members

14	13/03/2020	J P Brewis	Complaint re road surface Jubilee Terrace	Ref to NCC
15	13/03/2020	NALC National	Chief Executives Bulletin	Circulated to members
16	16/03/2020	Bedlington Academy	Request for donations of hygiene products	Ref Services WG
17	17/03/2020	Northumberland ALC	Member Council update 17 March	Circulated to members
18	17/03/2020	Northumberland CVA	Invitation to Poverty Commission follow up meeting 7 April 2020	Deputy Clerk/Chair to attend
19	17/03/2020	Diane Appleyard	Cancellation of National Allotment Society meeting	noted
20	17/03/2020	NALC National	Coronavirus – information for Town and Parish Councils	Circulated to members
21	18/03/2020	Came & Company	Pre insurance renewal correspondence	Clerk to respond
22	18/03/2020	NALC National	Coronavirus – information for Town and Parish Councils	Circulated to members
23	19/03/2020	Northumberland ALC	Coronavirus Member Council update 19 March	Circulated to members
24	19/03/2020	Stuart McCabe	Suggestion to develop Foodbanks in East Bedlington	Deputy Clerk responded
25	20/03/2020	NALC National	Chief Executives Bulletin	Circulated to members
26	20/03/2020	NALC National	Coronavirus Information for Parish and Town Councils	Circulated to members
27	24/03/2020	NALC National	Coronavirus Information for Parish and Town Councils	Circulated to members
28	25/03/2020	NCC Regeneration	Northumberland Communities Together information update	Circulated to members
29	26/03/2020	Northumberland ALC	NALC E:news 26 March	Circulated to members

30	26/03/2020	NALC National	Coronavirus Information for Parish and Town Councils	Circulated to members
31	27/03/2020	NALC National	Chief Executives Bulletin	Circulated to members
32	28/03/2020	Port of Blyth	Continuation of operations during Covid-19	Circulated to members
33	30/03/20	NEREO DBS Support	Fast-track Covid-19 applications	Ref Deputy Clerk
34	30/03/2020	Daniel Wilkinson	Bedlington Covid-19 support newsletter	noted
35	31/03/2020	Northumberland ALC	NALC E:news 31 March	Circulated to members
36	31/03/2020	NCC - Planning	Planning Consultation 20/00046/FUL 14 Station Road Bedlington NE22 5HB	Agenda item
37	01/04/2020	Citizens Advice Bureau	Information sharing contact details	Circulated to members
38	02/04/2020	NCC Planning	Planning Consultation 20/00551/FUL 6 Havelock Villas East Sleekburn NE22 7BB	Agenda item
39	02/4/2020	Blyth Town Council	Information sharing request – Allotments	Deputy Clerk responded
40	02/04/2020	Northumberland ALC	Member Council Update 2 April	Circulated to members
41	03/04/2020	Bad Apples NE	Request for support to fund Easter Egg Delivery	Clerk/Chair delegated decision
42	03/04/2020	NALC National	Chief Executives Bulletin	Circulated to members
43	03/04/2020	NALC National	Coronavirus Information for Parish and Town Councils	Circulated to members
44	06/04/2020	Northumberland ALC	NALC Member Update - Electronic Meetings - 6 April 2020	Circulated to members
45	06/04/2020	William Ritson	Notice of potential legal action	

46	07/04/2020	Citizens Advice Bureau	Information sharing video	Deputy clerk to circulate
47	07/04/2020	NCC	letter from Cllr Glen Sanderson in respect of the Local Services Update - Response to Covid 19	Circulated to members
48	08/04/2020	Northumberland ALC	NALC E:news 8 April	Circulated to members
49	08/04/2020	NCC	Northumberland Communities Together Community Connector information	Circulated to the community
50	08/04/2020	NALC National	Coronavirus Information for Parish and Town Councils	Circulated to members
51	09/04/2020	NALC National	Chief Executives Bulletin	Circulated to members
52	09/04/2020	Northumberland ALC	NALC member update 9 April	Circulated to members
53	10/04/2020	Councillor Wallace	Daljit Laly response to Councillor Gobin	Circulated by Councillor Wallace
54	13/04/2020	Playsafety Ltd	Notification of ROSPA checks	Clerk to respond
55	13/04/2020	Liann Fagan	Request to scatter ashes St Peters Churchyard	Ref to Choppington Parish Council
56	14/04/2020	NALC National	Coronavirus Information for Parish and Town Councils	Circulated to members
57	15/04/2020	Northumberland ALC	NALC Member Council Bulletin – Financial Impact Survey	Clerk to respond
58	15/04/2020	SENUG	SENUG News and Update	Circulated to members
59	15/04/2020	Northumberland ALC	NALC E:news 15 April	Circulated to members
60	16/04/2020	NEREO DBS Support	Covid 19 related checks information update	Deputy Clerk
61	17/04/2020	NCC - Planning	Planning Consultation 20/01156/FUL Communications Mast 100 Metres To The West Of Sleekburn Business Centre West Sleekburn	Agenda item

62	17/04/2020	NALC National	Coronavirus Information for Parish and Town Councils	Circulated to members
63	17/04/2020	NALC National	Chief Executives Bulletin	Circulated to members
64	17/04/2020	Northumberland ALC	Subscription Invoice	Agenda invoice
65	22/04/2020	NCC	Summer Grounds Maintenance	Ref Services WG
66	22/04/2020	NALC National	Coronavirus Information for Parish and Town Councils	Circulated to members
67	24/04/2020	Diane Appleyard	National Allotment Survey Covid-19 – 3 questions	Clerk to respond
68	24/04/2020	NALC National	Chief Executives Bulletin	Circulated to members
69	25/04/2020	Mike Clark	Future working / Partnership arrangements	Ref Service WG
70	26/04/2020	Lindsey Jordan	Correspondence re Stead Lane Foodbank	Chair already dealing
71	28/04/2020	NCC	Neighbourhood Services Restructure Update	Ref Services WG
72	28/04/2020	Port of Blyth	Terminal Development Update	Circulated to members
73	28/04/2020	NCC - Planning	Planning Consultation 20/00564/COU Land Adjacent To 35 Wynyard Drive Bower Grange Bedlington	Agenda item
74	28/04/20	Councillor Douglas	Request for leave of absence	Agenda item
75	29/04/2020	NCC - Planning	Planning Consultation 20/01178/FUL 9 Selbourne Terrace Cambois NE24 1QZ	Agenda item

**APPENDIX B****Schedule of Receipts**

DATE	SUPPLIER	DETAIL	AMOUNT (£)
08/04/2020	NCC	First half year precept	139797.00

**APPENDIX C  
Schedule of Payments**

DATE	SUPPLIER	DETAIL	AMOUNT (£)
01/04/2020	24/7 Business Support	IT support contract	1940.52
06/04/2020	Birch Landscapes	Grounds Maintenance	612.00
06/04/2020	R Thornton	Locks for play areas	70.43
06/04/2020	BT	Telephony	85.80
06/04/2020	Bad Apples	Community Events	200.00
07/04/2020	North East Learning Trust	Breakfast Club	1000.00
07/04/2020	Stead Lane Primary School	Extra – curricular funding	1500.00
08/04/2020	Bedlington Station Primary School	Extra – curricular funding	1500.00
08/04/2020	Cambois Primary School	Extra – curricular funding	1500.00
15/04/2020	East Bedlington Community Centre - Music Partnership	Community Events	180.00
21/04/2020	Lloyds Bank	Bank Charges	9.85
24/04/2020	Post Office	Stamps	48.92
27/04/2020	NCC	Payroll	7117.77



**BANK RECONCILIATION**

Balance as per bank statements on 27/04/ 2020

Current Account

Deposit Account

Petty Cash

Less Unpresented Cheques

CQ No

806

Add Un banked Cash

Allotment Rents

**CASH BOOK**

Opening Balance

Add receipts in year

less payments

	£	£
Current Account	304922.71	
Deposit Account	0.12	
Petty Cash	0	304922.83
Less Unpresented Cheques		
	75	
	180	
	7117.77	
		7372.77
Add Un banked Cash		
Allotment Rents		297550.06
<b>CASH BOOK</b>		
Opening Balance	173518.35	
Add receipts in year	139797.00	
less payments	15765.29	
		297550.06

**Prepared By**

**Date**

**Checked By**

**APPENDIX E  
PLANNING**

<b>Date</b>	<b>Application ref</b>	<b>Proposal</b>	<b>address</b>	<b>comments</b>
03/03/2020	19/04958/FUL	Extension of adult care home to create additional bedroom with en suite	Victoria House 10 - 12 Victoria Terrace Bedlington Northumberland NE22 5QA	Services WG recommendation to support application
11/03/2020	20/0032/FUL	Single storey rear extension.	Stedholme 11A Stead Lane Bedlington	Determination Granted
12/03/2020	20/00745/COU	Change of use from A1 retail premises to A4 licenced premises (micro pub)	18 Station Street Bedlington	Services WG recommendation to support application
31/03/2020	20/00046/FUL	Retrospective - Erection of a single storey store to rear of restaurant and fence, including trellis	14 Station Road Bedlington NE22 5HB	Determination Granted
17/04/2020	20/01156/FUL	Proposal to Install 3No additional antennas and supporting steelwork to existing lattice mast; 6No Remote Radio Units (RRUs); 1No additional equipment cabinet and ancillary development.	The West Of Sleekburn Business Centre West Sleekburn	Comments by 8 May
28/04/2020	20/00564/COU	Retrospective planning permission for the change of use of land to residential garden and enclosed 1.1m high steel railings (as amended 21.04.2020)	Land adjacent to 35 Wynyard Drive Bower Grange Bedlington	Determination: Granted
29/04/2020	20/01178/FUL	Installation of air source heating pump	9 Selbourne Terrace Cambois NE24 1QZ	Observations by 19 May 2020