

EAST BEDLINGTON

Parish Council



To: ALL MEMBERS OF THE COUNCIL

You are hereby requested to attend a virtual meeting of EAST BEDLINGTON PARISH COUNCIL to be held via ZOOM on **Tuesday 1 September 2020** at 6.00pm.

The agenda for the meeting is set out below.

Ron Thornton

Parish Clerk

27 August 2020

OPEN SESSION

Any member of the public wishing to be virtually present at the meeting should join via the link which is also posted on the Council website www.eastbedlingtonpc.org.uk

The Chair to invite members of the public to put questions or draw relevant matters to the attention of the council, prior to the commencement of business. This is for a period of **15 minutes** overall and is limited to **3 minutes** per person. The Chair of the Council will inform the member of the public of the action to be taken, that is, to be passed to a Working Group; go on the next agenda; or that their points will be taken into consideration if already on the agenda.

Councillors are not allowed to participate on this part of the meeting, other than to ask direct questions for clarification. **The public are not permitted to participate in the remainder of the meeting.**

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE LAST MEETING

To sign as a correct record, the minutes of the Parish Council on 7th July and the Special Parish Council meeting held on 28 July 2020.

3. MATTERS ARISING FROM THE MINUTES

To note matters arising from the minutes that are not included as agenda items.

4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION

To receive from members, disclosure of any personal or prejudicial interest in respect of any items included on the agenda and to consider any requests for dispensation.

5. POLICE REPORT

6. NCC COUNCILLORS REPORTS

To receive written reports from elected members on business relating to East Bedlington Parish.

7. CORRESPONDENCE

To note the correspondence received (attached at Appendix A) and the actions taken and proposed.

8. CLERK'S REPORT

9. FINANCE REPORT

- 9.1 Schedule of receipts and payments**
- 9.2 Bank Reconciliation**
- 9.3 Budget Report**
- 9.4 Balance Sheet**
- 9.5 Schedule of Virements**

10. PLANNING APPLICATIONS

To offer comment on planning applications as listed at Appendix B.

11. WORKING GROUPS

To receive the draft minutes of:

- (i) Services Working Group 18 August 2020

12. MATTERS FOR DECISION

To consider the following matters:

- 12.1** To determine whether to refurbish the MUGA (goal ends) at Selbourne Terrace in accordance with the attached specification at an estimated cost of £4,500 -£5,500, subject to final quotation.
- 12.2** To approve the purchase of an annual Allotment mobile app licence in the sum of £150 for the first year and £225 thereafter in accordance with the Service working Group recommendation.
- 12.3** To consider purchase of snap rulers in place of poppy crosses which will not be available this year at a cost of 50p per ruler.

13. ANY OTHER URGENT BUSINESS

To consider any other urgent items of business.

DATE OF NEXT MEETING

The next meeting of East Bedlington Parish Council will be a virtual meeting to be held on Tuesday 6 October 2020 6pm.

EAST BEDLINGTON PARISH COUNCILLORS: Steve Aynsley, John Batey, Helen Bradford, Allan Douglas, Paul Hedley, Lynda Mason, Keith Scantlebury, Allan Stewart, Mike Trimming, Alex Wallace

SCHEDULE OF CORRESPONDENCE

ACTION

154	02/07/2020	NCC	Advance Notice Local Plan Examination – consultation on additional evidence	Circulated to members
155	02/07/2020	NALC	Coronavirus – information for Town & Parish Councils	Circulated to members
156	03/07/2020	NCC	Register Request Form	Clerk to respond
157	03/07/2020	NALC	Supporting local councils to re open playgrounds safely	Circulated to members
158	03/07/2020	NALC	Chief Executives Bulletin	Circulated to members
159	06/07/2020	Northumberland ALC	NALC E:news	Circulated to members
160	07/07/2020	Scott Phillips	Request to replace existing waste bin with hooded bin 9- 12 Seaton Avenue	Clerk to liaise with NCC
161	08/07/2020	NCC Planning	Application 20/01888/FUL – 26 Dene view Bedlington	Agenda item
162	08/07/2020	NALC	Rebuilding Communities online events	Circulated to members
163	08/07/2020	Touring Pantos	Covid-19 update	Deputy Clerk to monitor
164	09/07/2020	NCC	Community Safety request to secure play areas	Clerk responded
165	10/07/2020	Joe Henderson	Request to re-instate bus stop on Stead Lane	Ref to NCC
166	10/07/2020	NALC	Chief Executives Bulletin	Circulated to members
167	13/07/2020	NCC	Northumberland Local Plan Examination dates and web link	Circulated to members
168	13/07/2020	NCC -Planning	Application 20/02058/FUL 24 South View Cambois	Agenda item
169	13/07/2020	SENRUG	Annual Reports, Accounts and AGM update	Circulated to members
170	14/07/2020	Kayleigh Ross	Enquiry re opening of play areas	Deputy Clerk responded
171	14/07/2020	HFF	Quotations Play areas / remedial works	Ref Service WG
172	14/07/2020	Lisa Walker	Request for support in obtaining discretionary rate relief	Ref NCC Regen Team
173	14/07/2020	Signs Express	Quotation covid signage	Ref Service WG
174	15/07/2020	WL Straughan	Quotations Play areas / remedial works	Ref Services WG
175	16/07/2020	Signs Express	Quotations	Ref Services WG
176	16/07/2020	KOMPAN	Safety Check Notification North Blyth & Cambois Play areas	Ref Services WG
177	16/07/2020	Bryan Atkinson	Notice to surrender tenancy Cambois Allotments	Ref Service WG
178	16/07/2020	NALC	Coronavirus – information for parish and town councils	Circulated to members

179	16/07/2020	Northumberland ALC	Update on Northland ALC chief officer and meeting notifications	Circulated to members
180	17/07/2020	Morpeth Welding	Quotations - ironmongery	Ref Services WG
181	17/07/2020	NALC	Chief Executives Bulletin	Circulated to members
182	19/07/2020	GW Shelters	Update on replacement shelter and panels	Ref Service WG
183	21/07/2020	NALC	Coronavirus – information for parish & town councils	Circulated to members
184	22/07/2020	Lee Wood	Request for support to remove concrete from allotment plot	Disposal arranged
185	24/03/2020	NALC	Chief Executives Bulletin	Circulated to members
186	25/07/2020	Signs Express	Updated quotations	Ref Services WG
187	27/07/2020	NCC - Planning	Application 20/02111196/FUL – 2 Havelock Mews	Agenda item
188	28/07/2020	NCC - Planning	Application 20/02211/FUL - 2 Osborne Close, Bower Grange	Agenda item
189	28/07/2020	NCC	Invitation Virtual Pre-application briefing for the Strategic Planning Committee – Proposed Blyth Test Turbine 5 August	Chair to attend
190	28/07/2020	NALC	Rebuilding Communities – new online events	Circulated to members
191	29/07/2020	NCC - Planning	Application 20/01641/FUL – Land North of Windmill Farm Smallholdings	Agenda item
192	30/07/2020	NALC	Coronavirus – information for Town and Parish Councils	Circulated to members
193	31/07/2020	NCC	Northumberland Local Plan Examination – additional evidence 13 July – 7 September	Circulated to members
194	31/07/2020	Northumberland ALC	Member Council update 31 July	Circulated to members
195	31/07/2020	Rev Ian Hennebry	Confirmation VJ Day Service	Circulated to members
196	31/07/2020	NALC	Chief Executives Bulletin	Circulated to members
197	01/08/2020	NCC	Pavement Licensing Regime	Ref Service WG
198	03/08/2020	Jigsaw	Invoice and notice of procedure should Gallagher Park Live not go ahead next year	Clerk
199	04/08/2020	NALC	Draft Minutes Management Board	Circulated to members
200	04/08/2020	Sheila Finlayson	Letter of thanks re update Bank Top Bus Shelter	Ref Services WG
201	04/08/2020	NALC	Rebuilding Communities update	Circulated to members
202	05/08/2020	Northumberland ALC	Member Council update 5 August	Circulated to members
203	07/08/2020	Richard Wearmouth /	Response to North of Tyne Brownfield site Housing Development fund.	Information supplied

		Juliemma McLoughlin		
204	07/08/2020	2522 (Bedlington) Squadron	Letter of thanks for grant support	Ref Finance & General Purpose WG
205	07/08/2020	NCC	LTP 2020/21 Feedback on submissions	Circulated to members
206	07/08/2020	NALC	Chief Executives Bulletin	Circulated to members
207	10/08/2020	Barnesbury Cycle Club	Letter of thanks for small grant	Ref Finance & General Purpose WG
208	11/08/2020	Northumberland ALC	NALC Enews 11 August	Circulated to members
209	11/08/2020	Rev Ian Hennebry	Detail of Service VJ Day 15 August 10.55am	Circulated to members
210	07/08/2020	NALC	Chief Executives Bulletin	Circulated to members
211	11/08/2020	A Charlton	Letter of thanks re garden competition	Ref Services WG
212	11/08/2020	Hexham Town Council	Information sharing request re allotments	Deputy Clerk Responded
213	13/08/2020	Northumberland ALC	Member Council Update 13 August	Circulated to members
214	13/08/2020	NCC	Local Plan Hearing Sessions participation preference	Circulated to members
215	13/08/2020	NCC - Regeneration	Request to restart Regeneration Meetings	Clerk responded
216	14/08/2020	NALC	Chief Executives Bulletin	Circulated to members
217	15/08/2020	Lee Wood	Letter of thanks and request to install greenhouse 8 x 12 on allotment plot	Permitted within rules.
218	15/08/2020	NCC	Local Transport Plan programme 2021-22	Ref services WG
219	18/08/2020	NALC	Health & Wellbeing Week	Circulated to members
220	18/08/2020	NCC	Consultation on Provision of Additional Cycle Parking in Town Centres response by 31 August	Circulated to members
221	18/08/2020	Northumberland ALC	Member Council update	Circulated to members
222	19/08/2020	NCC - Planning	Application 20/02211/FUL – 2 Osborne Close Bower Grange	Agenda item
223	19/08/2020	Northumberland ALC	NALC Enews	Circulated to members
224	21/08/2020	NALC	Chief Executives Bulletin	Circulated to members
225	21/08/2020	NCC	Update Northumberland Local Plan Phase 2 Hearings	Circulated to members
226	26/08/2020	NCC - Regen	Confirmation of meeting 8 Sept 20	Cllrs Batey, Stewart, Wallace, Clerk, Deputy Clerk
227	27/08/20	Northumberland ALC	Member Council update	Circulated to members

**APPENDIX B
PLANNING**

Date	Application ref	Proposal	address	comments
08/07/2020	20/01888/FUL	Rear single storey extension	26 Dene View West, Bedlington	Observations 29/7/20 No objections – services WG
13/07/2020	20/02058/FUL	Single storey extension	24 South View, Cambois NE24 1RX	Observations 03/08/20 No objections Service WG
27/07/2020	20/02196/FUL	2 storey gable extension	2 Havelock Mews East Sleekburn NE22 7DP	Observations by 17/08/20 No objections Services WG
28/07/2020	20/02211/FUL *	Single side extension	2 Osborne Close Bower Grange NE22 5YE	Observations by 18/8/20 See amendments 18/08 & 19/08
29/07/2020	20/01641/FUL	Use of existing access as new farm access plus track	Land North East of Windmill Farm Smallholdings, Choppington Rd Choppington	Determination Granted
19/08/2020	20/02211/FUL *	Construction of a two storey side extension (amended)	2 Osborne Close Bower Grange NE22 5YE	Observations by 09/7/20

Receipts for Month 5

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	Balance Brought Fwd :	251,323.58					251,323.58	
	Banked:	0.00						
			0.00				0.00	
Total Receipts for Month		0.00	0.00	0.00			0.00	
	Cashbook Totals	<u>251,323.58</u>	<u>0.00</u>	<u>0.00</u>			<u>251,323.58</u>	

Payments for Month 5				Nominal Ledger Analysis					
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Detail
04/08/2020	HFF Civil Engineering Limited	BACS	288.00		48.00	4375	420	240.00	Watering w/e 26/7/2020
04/08/2020	Jigsaw Event Management	BACS	5,000.00			4200	300	5,000.00	Gallagher Park 2020
06/08/2020	British Telecom Ltd	DD	89.88		14.98	4070	200	74.90	Telephone charges - July
10/08/2020	HFF Civil Engineering Limited	BACS	288.00		48.00	4375	420	240.00	Watering Plants Invoice 12898
10/08/2020	HFF Civil Engineering Limited	BACS	288.00		48.00	4375	420	240.00	Watering Plants Invoice 12916
13/08/2020	Total Business Group	BACS	58.32		9.72	4085	200	48.60	Photocopier - August - Inv 695
13/08/2020	Azure Garden Centre	BACS	23.78		3.96	4360	420	19.82	Plants - War Memorial
17/08/2020	HFF Civil Engineering Limited	BACS	5,592.00		932.00	4320	410	4,660.00	Cambois Allotments Inv 12950
17/08/2020	HFF Civil Engineering Limited	BACS	288.00		48.00	4375	420	240.00	Watering W/e 15/8/2020 - 12954
17/08/2020	Realtis Business Solutions Ltd	BACS	459.00		76.50	4095	200	147.50	Assets software
						4515	600	165.00	Assets software Licence & Supp
						4160	200	70.00	Assets Training
20/08/2020	NEST	BACS	338.02			4000	200	150.23	Employee pension contributions
						4025	200	187.79	pension contributions
21/08/2020	Lloyds Bank	DD	6.50			4135	200	6.50	Service Charges
24/08/2020	W. L. Straughan	BACS	2,769.60		461.60	4320	300	2,308.00	Repairs - Heritage/Jennings
24/08/2020	HFF Civil Engineering Limited	BACS	288.00		48.00	4375	420	240.00	Watering Inv 12987
24/08/2020	Northumberland cc	BACS	7,209.71		2.50	4000	200	6,569.92	Payroll August
						4020	200	624.79	Payroll August
						4030	200	12.50	Payroll August
25/08/2020	Total Business Group	BACS	48.50		8.08	4085	200	40.42	Photocopier chages Inv 529404
26/08/2020	FreshairFitness LTD	BACS	4,075.14		679.19	4320	300	3,395.95	Outdoor Gym Equipment-Cambois
Total Payments for Month			27,110.45	0.00	2,428.53			24,681.92	
Balance Carried Fwd			224,213.13						
Cashbook Totals			251,323.58	0.00	2,428.53			248,895.05	

Bank Reconciliation Statement as at 26/08/2020
for Cashbook 1 - Current A/C

<u>Bank Statement Account Name (s)</u>	<u>Statement Date</u>	<u>Page No</u>	<u>Balances</u>
Lloyds Current A/c	24/08/2020		224,468.13
			<u>224,468.13</u>
<u>Unpresented Cheques (Minus)</u>		<u>Amount</u>	
		0.00	
			<u>0.00</u>
			224,468.13
<u>Receipts not Banked/Cleared (Plus)</u>			
		0.00	
			<u>0.00</u>
			224,468.13
			<u>224,468.13</u>
			Balance per Cash Book is :- 224,213.13
			Difference Excluding Adjustments is :- 255.00
<u>Adjustments to Reconciliation</u>			
31/03/2020 806	Donation Radio Wansbeck	75.00	
31/03/2020 1118	Councillor expenses	180.00	
			<u>255.00</u>
			Unreconciled Difference is :- <u>0.00</u>