



To: ALL MEMBERS OF THE COUNCIL

You are hereby requested to attend a virtual meeting of EAST BEDLINGTON PARISH COUNCIL to be held via ZOOM on **Tuesday 6 April 2021** at 6.00pm.

The agenda for the meeting is set out below.

Ron Thornton
Parish Clerk
1 April 2021

OPEN SESSION

Any member of the public wishing to be virtually present at the meeting should join via the link <https://us02web.zoom.us/j/86701932528> which is also posted on the Council website www.eastbedlingtonpc.org.uk

The Chair to invite members of the public to put questions or draw relevant matters to the attention of the council, prior to the commencement of business. This is for a period of **15 minutes** overall and is limited to **3 minutes** per person. The Chair of the Council will inform the member of the public of the action to be taken, that is, to be passed to a Working Group; go on the next agenda; or that their points will be taken into consideration if already on the agenda.

Councillors are not allowed to participate on this part of the meeting, other than to ask direct questions for clarification. **The public are not permitted to participate in the remainder of the meeting.**

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE LAST MEETING

To sign as a correct record, the minutes of the Parish Council on 2 March 2021

3. MATTERS ARISING FROM THE MINUTES

To note matters arising from the minutes that are not included as agenda items.

4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION

To receive from members, disclosure of any personal or prejudicial interest in respect of any items included on the agenda and to consider any requests for dispensation.

5. POLICE REPORT

6. NCC COUNCILLORS REPORTS

To receive written reports from elected members on business relating to East Bedlington Parish.

7. CORRESPONDENCE

To note the correspondence received (attached at Appendix A) and the actions taken and proposed.

8. CLERK'S REPORT

9. PLANNING

To consider planning applications as noted in appendix B

10. FINANCE REPORT

- 10.1 Schedule of receipts and payments
- 10.2 Bank Reconciliation
- 10.3 Budget Report
- 10.4 Income & Expenditure analysis
- 10.5 Balance Sheet

11. REVIEW OF RISK MANAGEMENT

12. REVIEW OF SYSTEM OF INTERNAL CONTROL

13. WORKING GROUPS

To receive the draft minutes of:

- (i) Services Working Group 16 March 2021
- (ii) Finance & General Purpose Working Group 24 March 2021
- (iii) Staffing Committee 1st April 2021

14. MATTERS FOR DECISION

To consider the following matters:

- 14.1** The supply and installation of two large bins in the car park Furness Bank at a cost of circa £1084 plus fitting and VAT

15. ANY OTHER URGENT BUSINESS

To consider any other urgent items of business.

16. DATE OF NEXT MEETINGS

The next meeting of East Bedlington Parish Council will be:

Annual Council Meeting Tuesday 18 May 2021 6pm, East Bedlington Community Centre

EAST BEDLINGTON PARISH COUNCILLORS:

**Steve Aynsley, John Batey, Helen Bradford, Allan Douglas, Paul Hedley,
Lynda Mason, Keith Scantlebury, Allan Stewart, Mike Trimming, Alex Wallace**

SCHEDULE OF CORRESPONDENCE

				ACTION
409	01/03/2021	NCC - Planning	Application 21/00474/FUL 1 Sleekburn Business Centre	Agenda item
410	01/03/2021	Stu Rintoul	Request for dropped kerb	Referred to NCC Highways programme
411	01/03/2021	KOMPAN	Presentation of options Burnside Estate Play area	Ref Services WG
412	02/03/2021	NCC	Notification of Temporary Traffic Order (TTO) to allow maintenance work A189	Circulated to members
413	02/03/2021	NCC	Election Nomination Packs	Promoted Website & Social media
414	02/03/2021	NCC	Parish Nomination Papers Register Request Form	Clerk
415	02/03/2021	Neighbourhood Policing Team	Police Report	Circulated to members
416	03/03/2021	NCC Highways	Confirmation of request added for dropped kerb added to LTP list	Noted
417	04/03/2021	NCC	Confirmation of remedial works to cleanse A189 verges and Brock Lane as requested Councillor Wallace	Circulated to members
418	05/03/2021	Bernicia	Response to pest control issue Grange Park	Matter resolved Bernicia
419	05/03/2021	NALC National	Chief Executives Bulletin	Circulated to members
420	12/03/2021	Ian Lavery MP	Weekly Newsletter	Circulated to members
421	12/03/2021	Northumberland ALC	NALC County Committee Representative	New Council
422	12/03/2021	NCC - Planning	Application 21/00223/FUL – Gables Health Centre	Agenda Item
423	12/03/2021	NALC National	Chief Executives Bulletin	Circulated to members
424	15/03/2021	NCC	Election Pack update	Clerk
425	16/03/2021	NCC	Northumberland Line update	Circulated to members
426	17/03/2021	Northumberland ALC	NALC E:News 17 March 2021	Circulated to members
427	17/03/2021	Bank Top Pub	Request for funding for private fence around pub car park and adjacent land	Ref NCC Business Support Team
428	18/03/2021	NCC	Youth worker update	Ref Services WG
429	19/03/2021	Lee Wood	Enquiry re greenhouse heaters	Deputy Clerk responded

430	19/03/2021	NALC National	Chief Executives Bulletin	Circulated to members
431	19/03/2021	NCC	Northumberland Line Social value opportunities / Tender framework	Circulated to members
432	19/03/2021	Ian Lavery MP	Weekly Newsletter	Circulated to members
433	20/03/2021	Highlights PR	Service information and RADAR membership offer	Ref Services WG
434	22/03/2021	NCC	Northumberland Line construction works Press Release briefing	Circulated to members
435	22/03/2021	NCC - Planning	21/00818/FULES – Land at Former Power Station Site, North Side Cambois	Agenda item
436	23/03/2021	NCC	Bedlington Youth Work Teams Easter update	Noted
437	23/03/2021	Northumberland ALC	Member Council update 23 March 2021	Circulated to members
438	24/03/2021	NCC - Planning	21/01103/CCD – Bedlington Railway Station, Station Street, Bedlington	Agenda item
439	24/03/2021	Keep Britain Tidy	Great British Spring Clean Campaign (28 May-13 June 2021)	Ref Services WG
440	25/03/2021	Touring Pantos	Panto programme 2021	Ref Services WG
441	26/03/2021	Northumberland ALC	Member Council update 26 March 2021	Circulated to members
442	26/03/2021	NALC - National	Chief Executives Bulletin	Circulated to members
443	26/03/2021	Ian Lavery MP	Weekly Newsletter	Circulated to members
444	29/03/2021	Mark Wilkinson	Request for information litter picking bag holder	Clerk responded
445	31/03/2021	Northumberland ALC	Member Council Update 31 March 2021	Circulated to members

Appendix B

Date	Application	Proposal	Address	Observations
01/03/2021	21/00474/FUL	Change of use to waste transfer station and erection of site office building	1 Sleekburn Business Centre West Sleekburn Bedlington NE22 7DD	Comments by 22/3/2021 Observations Services WG
12/03/2021	21/00223/FUL	Construction of an extension to the South east elevation, cavity wall extension, concrete floor, interlocking tile roof to match existing for alteration of Admin room to create dispensary, removal of admin room to allow through access and associated external and landscaping	Gables Health Centre 26 St Johns Road Bedlington NE22 7DU	Observations by 2/04/2021
22/03/2021	21/00818/FUIES	Erection of battery manufacturing plant with ancillary offices, together with associated development and infrastructure works, ground modelling, drainage, landscaping, vehicular access, cycle and pedestrian access, parking provision, sub station and other associated works	Power by Briishvolt Plc Land at Former Power Station site, Site on North Side of Cambois	Observations by 21 April 2021

24/03/2021	21/01106/CCD	Construction of a wo-platform railway station including ramped pedestrian access, new highway access; modifications to existing highways including pedestrian footways; provision of parking for cars, electric vehicles, motorcycles, and taxis and other associated works. Construction of facilities ancillary to the station including lighting, soft and hard landscaping, surface and sub surface drainage, utilities and other services, boundary treatment and other associated works	Bedlington Railway Station, Station Street Bedlington NE22 5UZ	Observations by 14 April 2021
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Payments made between 01/03/2021 and 31/03/2021

Nominal Ledger Analysis									
Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
01/03/2021	Northumberland cc	BACS	5,803.81		967.30	4370	420	4,836.51	Floral Displays 20-21
01/03/2021	24/7 business solutions ltd	DD	122.64		20.44	4070	200	102.20	Telephone rentals - April 2021
04/03/2021	Glasdon	BACS	1,929.74		321.62	4325	400	1,608.12	4 Bins
04/03/2021	Northumbrian Water	BACS	504.11		40.36	125		463.75	Water 24/11 - 23/2/2021
09/03/2021	Community Centre	BACS	5,371.43			125		2,200.00	Insurance
						125		999.60	Telecoms
						125		2,171.83	Water
09/03/2021	Community Centre	BACS	-5,371.43			125		-2,200.00	Insurance
						125		-999.60	Telecoms
						125		-2,171.83	Water
09/03/2021	British Telecom Ltd	DD	89.88		14.98	4070	200	74.90	Phone Lines
12/03/2021	Northumberland cc	BACS	7,405.87		2.50	4000	200	6,740.56	Salaries - Mar 21
						4020	200	650.31	NI - Mar 21
						4030	200	12.50	Payroll Admin - Mar 21
13/03/2021	HFF Civil Engineering Limited	BACS	336.00		56.00	4320	410	280.00	Inv 14071 - Removal of rubble
13/03/2021	HFF Civil Engineering Limited	BACS	216.00		36.00	4320	300	180.00	Inv 14072 - Muga grilles remov
15/03/2021	Community Centre	BACS	21.60		3.60	4060	200	18.00	Room Hire Inv 3
15/03/2021	Northumberland cc	BACS	6,664.80		1,110.80	4500	600	1,954.00	Xmas Lights - Instal/ Removal
						4505	600	3,600.00	Xmas lights - Commando Boxes
18/03/2021	Andrew Thornton	BACS	146.50			4040	200	146.50	Mileage Expenses
18/03/2021	Amazon	BACS	24.99		4.16	4095	200	20.83	logitech webcam
18/03/2021	Bad Apples	BACS	200.00			4205	300	200.00	Easter Eggs
19/03/2021	Morpeth Welding Ltd	BACS	1,395.60		232.60	4320	300	395.00	Play Equipment - Jennings Fiel
						4320	400	768.00	Reset / Install 8 Bins
21/03/2021	Lloyds Bank	DD	22.40			4135	200	22.40	Service Charges
24/03/2021	Northumbrian Water	BACS	71.55			4340	410	71.55	Cambois Allot 18/12 - 18/3/21
24/03/2021	Northumbrian Water	BACS	44.44			4340	410	44.44	East Silekburn Allotments
24/03/2021	Amazon	BACS	24.99		4.16	4095	200	20.83	Webcam - Deputy Clerk
27/03/2021	Birch Landscapes	BACS	738.00		123.00	4315	400	530.00	Grounds Maintenance
						4315	400	35.00	Grounds Maintenance
						4500	600	50.00	Grounds Maintenance
Subtotal Carried Forward:			25,762.92	0.00	2,937.52			22,825.40	

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Nominal Ledger Analysis

Date	Payee Name	Reference	£ Total Amnt	£ Creditors	£ VAT	A/c	Centre	£ Amount	Transaction Details
29/03/2021	Mick Wood Design	BACS	1,815.00			4140	200	1,815.00	Spring Newsletter
30/03/2021	Clerk	BACS	477.60		79.60	4515	600	398.00	Renewal of Team Viewer
30/03/2021	Jenny Tindale	BACS	140.40			4040	200	140.40	Mileage Expenses
30/03/2021	Amazon	BACS	219.00		36.50	4095	200	182.50	Amazon (R Thornton)
30/03/2021	Total Business Group	BACS	58.32		9.72	4085	200	48.60	Photocopier Charges
30/03/2021	Graet North Air Ambulance	BACS	100.00			4400	500	100.00	Donation
30/03/2021	24/7 business solutions ltd	DD	122.64		20.44	4070	200	102.20	It Support
31/03/2021	Birch Landscapes	BACS	180.00		30.00	4320	410	150.00	Plot 527
31/03/2021	Aynsley	BACS	10.00			4085	200	10.00	No Fly Posting Stickers
31/03/2021	RN Cowell	BACS	80.00			4400	500	80.00	Meat Vouchers
Total Payments:			28,965.88	0.00	3,113.78			25,852.10	

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Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
Banked: 09/03/2021		5,371.43						
	East Bedington Community Centr	5,371.43			125		2,200.00	Insurance
					125		999.60	Telecoms
					125		2,171.83	Water
Banked: 26/03/2021		10,000.00						
	Northumberland CC	10,000.00			1150	500	10,000.00	MSGs - Kings & Queens
Total Receipts:		15,371.43	0.00	0.00			15,371.43	