

EAST BEDLINGTON
Parish Council



To: ALL MEMBERS OF THE COUNCIL

You are hereby requested to attend a MEETING of EAST BEDLINGTON PARISH COUNCIL to be held on **Tuesday 5 July 2022 at 6.30pm** at East Bedlington Community Centre
The agenda for the meeting is set out below.

J A Tindale

**Jenny Tindale
Deputy Parish Clerk**

30 June 2022

OPEN SESSION

The Chair to invite members of the public to put questions or draw relevant matters to the attention of the council, prior to the commencement of business. This is for a period of **15 minutes** overall and is limited to **3 minutes** per person. The Chair of the Council will inform the member of the public of the action to be taken, that is, to be passed to a Working Group; go on the next agenda; or that their points will be taken into consideration if already on the agenda.

Councillors are not allowed to participate on this part of the meeting, other than to ask direct questions for clarification. **The public are not permitted to participate in the remainder of the meeting.**

AGENDA

1. APOLOGIES FOR ABSENCE

2. MINUTES OF THE LAST MEETING

To sign as a correct record, the minutes of the Annual Parish Meeting and Full Parish Council Meeting held on 3 May 22; Extra Ordinary Meetings held on 14 June 2022 and 21 June 2022.

3. CLERK & OFFICER'S UPDATE

To receive a written update on items actioned since the previous meeting.

4. DISCLOSURE OF INTERESTS & REQUESTS FOR DISPENSATION

To receive from members, disclosure of any personal or prejudicial interest in respect of any items included on the agenda and to consider any requests for dispensation.

5. POLICE REPORT

6. NCC COUNCILLORS' REPORTS

To receive written reports from elected members on business relating to East Bedlington Parish.

East Bedlington Parish Councillors: John Batey; Helen Bradford; Bill Crosby; Dawn Crosby; Keith Grimes; Paul Hedley; Keith Scantlebury; Allan Stewart; Alan Stovell; Jayne Todd; Rebecca Wilczek

7. CORRESPONDENCE

To note the correspondence received (attached at Appendix A) and the actions taken and proposed.

8. PLANNING

To note the planning as detailed in appendix B

9. FINANCE REPORT

- 9.1 Schedule of receipts and payments
- 9.2 Bank Reconciliation
- 9.3 Budget Report
- 9.4 Income & Expenditure analysis
- 9.5 Balance Sheet

10. WORKING GROUPS

- 10.1 To receive the minutes of the Events Working Group 24 May 2022
- 10.2 To receive the minutes of the Planning & Economic Regeneration Working Group held 7 June 2022
- 10.3 To receive the minutes of the Staffing Committee held 10 June 2022
- 10.4 To receive the minutes of the Services Working Group held 14 June 2022
- 10.5 To receive the minutes of the Finance & General Purpose Working Group held 21 June 2022
- 10.4 To receive the minutes of the Staffing Committee held 27 June 2022

11. MATTERS FOR DECISION

That members approve the following:

That;

- 11.1 Members agree a Leave of Absence for Councillor Todd September to December 22.
- 11.2 Amendment of Financial Regulation 6.2 and an addition to section 10 (10.4) as per the recommendations of the Finance & General-Purpose Working Group.
- 11.3 Members approve appointment of a temporary administration assistant (agency contract) for an initial period of 12 weeks as per minute SC16/22 & Finance WG (9)

12. STAFFING

To approve the Resolutions of the Staffing Committee

- 12.1 to increase the hours of the Outdoor Services Officer to 30 Hours per week for a period of 6 months commencing 1 July.
- 12.2 to increase the salary of the Outdoor Services Officer with effect from 1 July 2022 as per minute SC06/22
- 12.3 To increase the grading of the Deputy Clerk post to PO2 SCP 30 (NALC)
- 12.3 To temporarily increase the salary of the Deputy Clerk to reflect the increase in responsibility whilst Acting Clerk / RFO for a period of 4 months (19 April – 18 August 2022) as per minute SC15/22

13. DATE OF NEXT MEETING

Tuesday 6 September 2022 at 6.30pm

APPENDIX A

SCHEDULE OF CORRESPONDENCE

ACTION

413	01/05/2022	Bedlington NPT	Update on ASB incidents 29/4	Ref Full Council 3 May
414	03/05/2022	Port of Blyth	Report on Financial Results	Circulated to members
415	03/05/2022	Nova Acoustics	Acoustic Survey EBCC	Ref Services WG
415	04/05/2022	Cambois Residents Association	Publicity material	Posted notice boards /social media
416	04/05/2022	Pat Foster	Letter re ASB concerns and CCTV coverage	Ref Services WG
417	04/05/2022	Pensions Regulator	Re -enrolment duties tool	Clerk
418	06/05/2022	NCC – Planning	Application 21/05023/FUL – Determination Granted	Agenda item
419	06/05/2022	Widdrington & Stobswood Parish Council	Request for comments on CCTV provision	Deputy Clerk responded
420	06/05/2022	NALC National	Chief executives bulletin	Circulated to members
421	06/05/2022	NCC	Copy of presentations from Town & Parish Council Liaison Working Group	Circulated to members
422	07/05/2022	Bedlington Academy	Letter of thanks re support Breakfast Club	Noted
423	08/05/2022	Kevin Barnfather	Request for information on plans for play facilities East Sleekburn Village	Deputy Clerk responded
424	09/05/2022	NCC	Virgin Media installation information	Circulated to members
425	10/05/2022	Northumberland ALC	Notification of period of absence Chief Officer	Circulated to members
426	10/06/2022	Barnsbury Cycle Club	Response to request for information on service – council directed to social media page	Noted
427	10/05/2022	Gallagher Insurance	Insurance policy renewal reminder	Deputy Clerk responded
428	10/05/2022	NCC	Agenda and associated papers Cramlington, Bedlington and Seaton Valley LAC	Circulated to members
429	12/05/2022	Gillian Owens	FOI request re Gallagher Park Live	Deputy Clerk responded
430	13/05/2022	NALC National	Chief Executives Bulletin	Circulated to members
431	15/05/2022	Bedlington NPT	Notification in change of Inspector	Noted reported Services WG

East **Bedlington Parish Councillors:** John Batey; Helen Bradford; Bill Crosby; Dawn Crosby; Keith Grimes; Paul Hedley; Keith Scantlebury; Allan Stewart; Alan Stovell; Jayne Todd; Rebecca Wilczek

432	16/05/2022	NCC – Planning	Application 22/0097/FUL – Determination 19 Fontburn Road	Agenda item
433	16/05/2022	Asset Watch Ltd	Notification of power failure to CCTV camera	Reported to NCC
434	17/05/2022	Inspector Wayne Daniels	Letter of introduction	Ref Services WG
435	17/05/2022	Gillian Owens	Note of thanks in response to FOI Gallagher Park Live	Noted reported Events WG
436	19/05/2022	Nova Acoustics	Quotations for proposed acoustic / soundproofing works	Ref Services WG
437	20/05/2022	Gallagher	Quotation Insurance renewal	Deputy Clerk /Chairman
438	20/05/2022	NALC National	Chief Executives Bulletin	Circulated to members
439	21/08/2022	John Bell	Enquiry re memorial seat	Deputy Clerk / OSO responded
440	22/05/2022	Cllr Alex Wallace	Copy of Enforcement request 6 Glassey Terrace	noted
441	23/05/2022	NCC	2023- 2024 LTP programme Consultation	Ref services WG
442	23/05/2022	NCC	Pharmaceutical Needs Assessment Consultation	Ref Services WG
443	25/05/2022	NCC	Request for Councillors to attend site visit re application 22/00879/FUL	Chair/vice-chair to attend
444	25/05/2022	Northumberland ALC	NALC E news	Circulated to member
445	26/05/2022	Blachere	Stock availability 2022 – festive lighting	Ref Outdoor Services Officer
446	26/05/2022	Northumberland ALC	Member Council update 26 May	Circulated to members
447	26/05/2022	NCC - Planning	Application 22/01416/FUL – 21 Reavley Avenue	Agenda item
448	26/05/2022	NCC - Planning	Application 22/00879/FUL – Land North of Blyth Power Station substation, East Sleekburn	Ref Strategic Planning Committee
449	26/05/2022	Bridge Northumberland	Bridge Project update	Circulated to members
450	27/05/2022	Barton Willmore	Confirmation of attendance at Planning & Economic Regeneration WG	Ref Planning & Economic Regen WG

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451	27/05/2022	Gallagher	Summary of event terms Gallagher Park Live	Deputy Clerk responded
452	27/05/2022	NALC National	Chief executives bulletin	Circulated to members
453	27/05/2022	Asset Watch Ltd	Notification of incident report	Circulated Chair
454	30/05/2022	NCC	Cancellation of site visit re application 22/00879/FUL	Chair / Vice Chair
455	01/06/2022	NALC National	Chief Executives Bulletin	Circulated to members
456	01/06/2022	NCC Regeneration	Minutes of Borderland meeting	Circulated ref Planning & Economic Regen WG
457	01/06/2022	Blyth Star Enterprises	Notification of carousel and square planter planting	Deputy Clerk /Outdoor Services Officer
458	07/06/2022	NCC	Update on position re Library Buildings – strategic estates	Ref Planning & Economic Regeneration WG
459	07/06/2022	SENRUG	Newsletter 38	Circulated to members
460	07/06/2022	Cambois Miners Institute Amateur Boxing Club	Letter re possible funding	Referred to small grants scheme
461	08/12/2022	NCC - Planning	Application 22/00879/FUL – Land north of Blyth Power Station, Cambois Determination	Agenda item
462	09/06/2022	Sleekburn Estates	Lease and Dilapidations comments 15 Station Street	Ref Extra Ordinary meeting 14/6
463	09/06/2022	Morgan Sindall	Confirmation of additional funding Gallagher Park Live	Events WG
464	10/06/2022	Northumberland ALC	NALC E News 10 June 2022	Circulated to members
465	10/06/2022	NALC National	Chief Executives bulletin	Circulated to members
466	13/06/2022	Hugh Massey Architects	Independent Dilapidations Report	Extra Ordinary meeting 14/6
467	14/06/2022	NCC – Planning	Application 22/00479/FUL 23 Wembley terrace	Agenda item

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468	14/06/2022	NCC	Invitation to Chairman to attend re-opening Bedlington Library	Vice Chairman to attend
469	14/06/2022	Paul Brannan	Request for funding Bedlington & District Red Squirrels	Referred to Small grants scheme
470	15/06/2022	NCC	Northumberland Town & Parish Council Climate Change Toolkit	Circulated to members
471	16/06/2022	Northumberland ALC	Notification of vacancy NALC Chief Officer	Circulated to members
472	16/06/2022	Petr Hastie	Request for information re special edition newsletter	Ref Councillor Batey
473	16/06/2022	NCC – Planning	Application 22/02085/FUL – Charltons, Cambois Farm Road, Cambois	Agenda item
474	17/06/2022	Northumberland ALC	NALC Enews 17 June 2022	Circulated to members
475	17/06/2022	NCC – enforcement	Enforcement notice 22/00618/ENDEVT Indian Takeaway following complaint	Actioned
476	17/06/2022	NALC National	Chief Executives Bulletin	Circulated to members
477	21/06/2022	Cambois Primary School	Enquiry re grant for cycle lessons and funding to build a modular classroom	Referred to standing grant to school and education dept
478	21/06/2022	Alan Stovell	Letter of resignation	Noted NCC Elections office informed
479	21/06/2022	Playsafety	ROSPA reports all play areas	Chair/Vice-chair Service WG
480	21/06/2022	NCC - Planning	Application 22/01725/FUL – Land North of Fergusons Business Park	Agenda item
481	21/06/2022	NCC	NCC payroll changes and updates	Ref Staffing WG
482	22/06/2022	NCC - Planning	Application 22/802091/FUL – land rear of 68 Roslin Park	Agenda item
483	22/06/2022	Hugh Massey Architects	Property Evaluation Report guidance	Chairman for comment
484	24/06/2022	NALC National	Chief Executives Bulletin	Circulated to members
485	27/06/2022	Newbiggin Town Council	Newbiggin Neighbourhood Plan invitation to drop in event Saturday 23 July 10am – 4pm St Bartholomew's Church Centre, Front Street, Newbiggin by the Sea	Comments by 22/08/2022

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486	28/06/2022	Nikki Young	Request to meet to discuss parking issue Waverly Avenue following accident	Ref to NCC Councillors
487	30/06/2022	NCC – Planning	Application 22/02237/CCD – Bedlington Station Primary School	Agenda item

Appendix B

Date	Application	Proposal	address	observations
06/05/2022	21/05023/FUL	Installation of a mooring bollard and associated repairs and reinforcement to West Coal Staithes	Land south west of West Bridge Street, Blyth west coal staithes Cambois	<i>Determination Granted</i>
16/05/2022	22/00975/FUL	Single storey rear extension	19 Fontburn Road Bedlington NE22 5JB	<i>Determination Granted</i>
26/05/2022	22/01416/FUL	Propose dormer window with flat roof to rear elevation	21 Reaveley Ave Grange Park Bedlington NE22 7ES	<i>Observations by 16 June Planning WG no objections</i>
26/05/2022	22/00879/FUL	Erection of building for manufacturing of subsea cables with ancillary offices and outdoor cable storage together with associated development and infrastructure works including vehicular accesses off Brock Lane, landscaping and vehicular parking	Land north of Blyth Power station Substation East Sleekburn Bedlington	<i>Notification of strategic planning hearing 7 June 2022</i>
08/06/2022	22/00879/FUL	Erection of building for manufacturing of subsea cables with ancillary offices and outdoor cable storage together with associated development and infrastructure works including vehicular accesses off Brock Lane, landscaping and vehicular parking	Land north of Blyth Power station Substation East Sleekburn Bedlington	<i>Determination Granted</i>
01/06/2022	22/00479/FUL	Extension to lower ground floor	23 Wembley Terrace Cambois	<i>Application withdrawn</i>
16/06/2022	22/02085/FUL	Proposed raising of external walls to facilitate construction of pitched roof over seating area	Charltons Cambois Farm Rd Cambois NE24 1SF	<i>Observations by 7 July 2021</i>
21/06/2022	22/01725/FUL	Change of use from football club, grassland to a battery energy storage system and associated infrastructure comprising 36 energy storage containers and 9 power conversion system	Land North of Fergusons business Park and east of substation, west Sleekburn	<i>Observations by 12 July 2022</i>

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		units with a combined connection capacity of circa 30MW		
22/06/2022	22/02091/FUL	Conversion former garage block to private garaging, home office and gym	Land to rear 69 Roslin Park, Bedlington	<i>Observations by 13 June 2022</i>
30/06/2022	22/02237/CC	Construction of new single storey modular building to house reception and Nursery provision including necessary improvements to boundary fencing for safeguarding and landscaping (soft and hard) to improve circulation and outdoor play space inline with DfE requirements	Bedlington Station Primary School, School Road Bedlington NE22 7JQ	<i>Observations by 21 July 2022</i>

Receipts received between 01/06/2022 and 30/06/2022

Nominal Ledger Analysis

<u>Receipt Ref</u>	<u>Name of Payer</u>	<u>£ Amnt Received</u>	<u>£ Debtors</u>	<u>£ VAT</u>	<u>A/c</u>	<u>Centre</u>	<u>£ Amount</u>	<u>Transaction Detail</u>
	BGC Banked: 16/06/2022	1,790.80						
104135435	Dept for Works & Pensions	1,790.80			1150	200	1,790.80	KickStart refund
Total Receipts:		1,790.80	0.00	0.00			1,790.80	

Time: 13:12

Current A/C

List of Payments made between 01/06/2022 and 30/06/2022

<u>Date Paid</u>	<u>Payee Name</u>	<u>Reference</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
06/06/2022	British Telecom Ltd	DD	101.13	M1314R	telecoms
06/06/2022	Asset Watch Ltd	BACS	322.40	5537a	CCTV
06/06/2022	Birch Landscapes	BACS	825.60		Ground Maintenance May
06/06/2022	Aldi	BACS	187.88		Foodbank JT expenses
06/06/2022	WILKO	BACS	9.50		Stationery / JT expenes
06/06/2022	Soc Local Council Clerks	BACS	270.00	13529	SLCC MEMBERSHIP
06/06/2022	Thryoudoor	BACS	273.00	22230000006	Newsletter delivery
06/06/2022	Total Business Group	BACS	111.85	550975	photocopier charges
06/06/2022	Total Business Group	BACS	58.32	77414	copier rental
07/06/2022	24/7 business solutions ltd	BACS	97.20	16919	Anti virus
07/06/2022	Asset Watch Ltd	BACS	446.40	5439a	CCTV
07/06/2022	Northumberland cc	BACS	24.00	241510	Defib Electricity
07/06/2022	Northumberland cc	BACS	9,441.34	212358	Payroll May
07/06/2022	Wave	BACS	53.97	10663470	water rates
17/06/2022	ABS Business Supplies	BACS	135.56	72059	STATIONERY
17/06/2022	Blyth Star Enterprizes	BACS	3,978.72	075	Summer Planting
17/06/2022	Jenny Tindale	BACS	97.29	ALDI	Food bank
17/06/2022	Mr R Binney - Mindset	BACS	418.00	1473	printing GPL
17/06/2022	Realtis Business Solutions Ltd	BACS	474.00	SM25607	Cashbook support
17/06/2022	Sleekburn Estates Ltd	BACS	17,500.00	2937	Dilapidations 15 Station St
17/06/2022	W. L. Straughan	BACS	648.00	31604	Wild flower sowing
20/06/2022	Lloyds Bank	DD	7.00	bank charges	bank charges
20/06/2022	NEST	DD	420.52	81102	NEST May
22/06/2022	24/7 business solutions ltd	BACS	818.96	Kickstart funding	16965 - pc
22/06/2022	Working Talent Ltd	BACS	2,400.00	33070B	S Club Allstarts balance
22/06/2022	Working Talent Ltd	BACS	3,900.00	33063b	Dodgy balance
22/06/2022	Impact Workwear Limited	BACS	136.06	436790	Outdoor Serivices Officer
22/06/2022	Playsafety Limited	BACS	579.60	63695	Annual RoSPA check
22/06/2022	UK Office Direct	BACS	171.22	8000693374	print cartridges
27/06/2022	Luke T Cowell	BACS	80.00	rec	Meat vouchers
29/06/2022	NEST	DD	420.52		Pension
30/06/2022	24/7 business solutions ltd	DD	122.64	telephony	16920

Total Payments	<u>44,530.68</u>
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