



**Minutes of a meeting of East Bedlington Parish Council held on Tuesday 5 July 2022  
at East Bedlington Community Centre**

**PRESENT:**

Councillor Bill Crosby  
Councillor Dawn Crosby  
Councillor Keith Grimes (Chairman)  
Councillor Paul Hedley  
Councillor Keith Scantlebury  
Councillor Allan Stewart  
Councillor Jayne Todd  
Councillor Rebecca Wilczek (County Councillor Bedlington East ward)

**In attendance:** Jenny Tindale – Deputy Clerk,  
Neighbourhood Inspector Wayne Daniels,  
Neighbourhood Sergeant Rob Morton  
1 Members of the Public

		<b>ACTION</b>
	<p><b>PUBLIC SESSION</b> A resident of the Parish commented on correspondence item 486. The Chairman advised that the nature of the enquiry was a Highways matter and had been properly reported to both NCC Councillors. Councillor Wallace had provided information for the correct officer and contact has been made with the family. No further action is required by the Parish Council.</p>	
<b>CO36/22</b>	<p><b>APOLOGIES FOR ABSENCE</b> Apologies were noted from Councillor John Batey- Covid; Councillor Helen Bradford (work commitments), Jayne Todd (holiday) and Clerk, Ron Thornton (illness)</p> <p><b>RESOLVED:</b> <b>That the apologies be accepted.</b></p>	
<b>CO37/22</b>	<p><b>MINUTES OF THE PREVIOUS MEETINGS</b> The minutes of the Annual Parish meeting, the Full Council meeting held on Tuesday 3 May 2022, and extra ordinary meetings held on 14 June 2022 and 21 June 2022, were presented to the meeting.</p> <p><b>RESOLVED:</b> <b>That;</b></p>	

	<p>(i) The minutes of the Annual Parish Meeting held on 3 May 2022 be agreed as a true record.</p> <p>(ii) The minutes of the Full Council Meeting held on 3 May 2022 be agreed as a true record.</p> <p>(iii) The minutes of the Extra Ordinary Meeting held 14 June 2022 be agreed as a true record.</p> <p>(iv) The minutes of the Extra Ordinary Meeting held 21 June 2022 be agreed as a true record.</p>	
<b>CO38/22</b>	<p><b>Clerk &amp; Officers Update</b></p> <p>A written report was submitted members. It was further noted that the Clerks period of absence has now been extended to September 22. The Deputy Clerk alerted members attention to the intention to supply the Outdoor Services Officer and Deputy Clerk with work mobile phones.</p> <p>The Chairman added that following the resignation of Councillor Stovell the statutory vacancy had been posted and if no election has been called by 13 July the vacancy would be filled by co-option. The co-option would be made at the September Full Council meeting.</p> <p><b>RESOLVED:</b> That; The Clerk &amp; Officers update be noted.</p>	
<b>CO39/22</b>	<p><b>DISCLOSURE OF INTERESTS &amp; REQUESTS FOR DISPENSATION</b></p> <p>There were no disclosures or requests.</p>	
<b>CO40/22</b>	<p><b>POLICE REPORT</b></p> <p>Inspector Wayne Daniels introduced the new Neighbourhood Sergeant 8172 Rob Morton. An update was given on the continued youth disorder, some of which has unfortunately resulted in an assault on an officer. The perpetrators are now being dealt with through the youth criminal justice system.</p> <p>He confirmed that the Parish had been identified as a GRIP area which attracted Home Office funding and this has allowed for additional officer foot patrols. He also reported that he has been awarded VRU funding which will be in place for 3 years. This is to tackle ASB and will engage CSO's, NCC community safety officers and EDGE youth workers. There will be foot patrols Friday and Saturday evenings between 5 and 10pm with detached youth work interventions. EDGE have undertaken substantial work around County Lines and will bring fresh ideas to local youth work.</p> <p>He confirmed that the electric bikes have arrived thanks to funding from the NCC County Councillors in Bedlington and Choppington. They are already proving to be a useful resource. Inspector Daniels raised awareness of Northumbria Connected app and Funline.ob.uk that offer additional support to communities.</p>	

	<p>He reported that the CCTV camera's have proved to be useful in identifying perpetrators and a good and positive working relationship has developed with the provider Asset Watch Ltd.</p> <p>Councillor Todd requested a meeting with the Inspector and the Deputy Clerk to review the outcome of the youth survey and a further meeting in August with the traders and residents to carry on the work identified by the previous Inspector. It was agreed that this should be organised as soon as possible.</p> <p>The Chairman thanked both officers for a detailed report.</p> <p><b>RESOLVED:</b>  <b>That;</b>  <b>(i) The Police report be noted.</b>  <b>(ii) A youth meeting and a meeting with residents and traders be organised as soon as possible.</b></p>	Deputy Clerk
CO41/22	<p><b>NCC COUNCILLOR REPORTS</b></p> <p><b>RESOLVED:</b>  <b>There were no written reports</b></p>	
CO42/22	<p><b>CORRESPONDENCE</b></p> <p>A member sought clarity on log 485 Newbiggin by the Sea Neighbourhood Plan. It was confirmed that the open meeting would take place in July and all comments needed to be submitted by the August date. The parish is being consulted as it borders on the coast.</p> <p>The Chairman noted that there had been 75 items of correspondence spanning two months. It was recognise that some of the matters will have been dealt with or will have expired before presented before the Council.</p> <p>A member requested that all correspondence be sent to each member. Other members felt that they did not want to receive volumes of correspondence. The Chairman was also mindful of increasing the workload of the Deputy Clerk during the absence of the Clerk. The Deputy Clerk reminded members of the importance of GDPR and the fine line between the role of an officer and the role of a member. She added Standing Order 64 already makes provision for a member, for the purpose of their duty (but not otherwise) to inspect any document in possession of the Council or a committee. A compromise of weekly correspondence lists with annotations from the Deputy Clerk where necessary was put forward. It was suggested that this should be trialed for a period of 4 months. It was noted that if this does not prove to be satisfactory alternative arrangements would need to be progressed through a full council meeting to change Standing Orders</p> <p><b>RESOLVED:</b></p>	

	<p>(i) That a four month trial of weekly correspondence be sent to members with explanatory notes where required.</p> <p>(ii) Members exercise their right under Standing Order 64 should they wish to inspect the correspondence.</p> <p>(iii) That the correspondence be noted.</p>	
CO43/22	<p><b>PLANNING RESOLVED</b> That;</p> <p>(i) the determinations 21/05023/FUL, 22/00975/FUL, 22/00879/FUL be noted.</p> <p>(ii) Application 22/00479/FUL has been withdrawn</p> <p>(iii) That no objections be offered to applications 22/02085/FUL, 22/01725/FUL, 22/02091/FUL 22/022237/CC.</p>	
CO44/22	<p><b>FINANCE REPORT</b> The Chairman presented a suite of reports including a schedule of Receipts &amp; Payments; Bank Reconciliation; Budget and detailed income and expenditure. In response to questions seeking clarity, the Deputy Clerk advised that</p> <ul style="list-style-type: none"> <li>• 4055 rent referred to the Parish Office rent and had been charged in advance.</li> <li>• 4085 Printing and stationery is in line with the level of business and would be subject to some recharges to East Bedlington Community Centre.</li> <li>• 4140 publicity – likelihood of just one newsletter published</li> <li>• 4105 Insurances – increase in cover expected overspend.</li> <li>• The Deputy Clerk advised that insurance provision for Gallagher Park Live would be likely increased to ensure that the generators (£30,000) are covered for theft and damage when left unprotected in Gallagher Park.</li> </ul> <p><b>RESOLVED</b> That the,</p> <p>(i) Schedule of receipts and payments be approved.</p> <p>(ii) Cleared balances of £ 301,055.69 as 30 June 2022 be noted.</p> <p>(iii) Budget, report be noted.</p> <p>(iv) variances on the detailed income and Expenditure be noted</p> <p>(v) detailed balance sheet be noted.</p>	
CO45/22	<p><b>WORKING GROUPS</b></p> <p><b>RESOLVED:</b> That;</p>	

	<ul style="list-style-type: none"> <li>(i) The minutes of the Events Working Group 24 May 2022 be received</li> <li>(ii) The Planning &amp; Economic Regeneration Working Group held on 7 June be received.</li> <li>(iii) The minutes of the Staffing Committee 10 May be received.</li> <li>(iv) That the minutes of the Services Working Group held on 14 June 2022 be received.</li> <li>(v) That the minutes of the Finance &amp; General Purpose Working group held 21 June 2022 be received.</li> <li>(vi) That the minutes of the Staffing Committee held on 27 June 2022 be received.</li> </ul>	
CO46/22	<p><b>MATTERS FOR DECISION</b></p> <p><b>RESOLVED:</b> Members resolved that:</p> <ul style="list-style-type: none"> <li>(i) A Leave of Absence be approved for Councillor Jayne Todd from 31 August to 7 December 2022.</li> <li>(ii) Financial Regulations 6.2 be amended and an additional regulation 10.4 be added as per the recommendation of the Finance &amp; General-Purpose Working Group.</li> <li>(iii) The appointment of a temporary Administration Assistant on agency contract for an initial period of 12 weeks be approved.</li> </ul>	Deputy Clerk
CO46/22	<p><b>STAFFING</b></p> <p><b>RESOLVED:</b> That;</p> <ul style="list-style-type: none"> <li>(i) The hours of the Outdoor Services Officer be increased to 30 hours per week for a period of six months commencing 1 July 2022.</li> <li>(ii) The salary of the Outdoor Services Officer be increased in line with minute SC06/22 with effect from 1 July 2022.</li> <li>(iii) The grading of the Deputy Clerks post be increased to PO2 pt 30 (NALC)</li> <li>(iv) That a temporary increase in salary of the Deputy Clerk, for a period of 4 months, backdated to 19 April 2022 be approved as per minute SC15/22.</li> </ul>	
CO47/22	<p><b>DATE OF NEXT MEETING</b></p> <p>Tuesday 6 September 2022 at 6.30pm</p>	

**Signed:** ..... **Chairman** **Date:** .....